## **View Your Class Roster**

You can view your class roster two ways: Summary Class List and Details Class List.

- Select **Summary Class List** when want to view basic information on the students enrolled in the course.
- Select the **Detail Class List** when you want to view detailed information on course enrollees.

Navigate to BannerWeb at https://banner.jefferson.edu.

## Select BannerWeb Login.

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In the Campus Key or Banner ID field, enter your Campus Key.

In the **Password or PIN** field, enter your password.



On the Main Menu page, select Self Service Banner 9 Faculty & Advisor Menu.

## Faculty and Advisors

Self Service Banner 9 Faculty & Advisor Menu
Self Service Banner 9 Job Aid (Updated 8/30/202) PDF document comparison of the SSB8 and SSB9 functionality
Advisor Menu
View a student's transcript; View a student's grades; Display your security setup.
Class Schedule
Course Catalog
East Falls Additional Advising Links
Starfish
TJU Student Attendance
Interfolio
Advisee Listing

## Select Class List.

- Advisee Listing
- Class List
- View Student Prove
- Student Academic Review (Faculty Only)
- Faculty Week at a Glance
- Detail Schedule (Faculty Only)
- Registration History
- Student Week At A Glance
- Faculty Grade Entry

You can select a specific term or leave this alone to search all sections for which you have been assigned as an instructor.

Fall 2023 - 202301	CRN Lis	sting			
-	Fall 2	023 - 202301	~		
08/21/2023 -				08/21/2023 -	

Click anywhere within the field for the section whose class roster you want to review.

You will see a class roster of students registered in this section. The information includes a picture of the student, along with their Campus Key and additional information:

Registration Status	Level 🗘	Credit Hours	Midterm 🗘	Final 🗘	Class
**Web Registered**	Undergraduate	3	No Access	No Access	Sophomore
**Web Registered**	Undergraduate	3	No Access	No Access	Senior
**Web Registered**	Undergraduate	3	No Access	No Access	Sophomore
**Web Registered**	Undergraduate	3	No Access	No Access	Sophomore

The default view is Summary View, but you can change this by clicking on the inverted arrow and selecting Detail View:

The Detail View will provide additional information on each student, including their program of study.

Degree: Bachelor of Science				
Study Path				
Level	Undergraduate			
Program	International Business, B. S.			
Catalog Term	Fall 2023			
Admit Term	Fall 2023			
College	School of Business			
Campus	East Falls			
Major	International Business			
Department	International Business			