# **Emergency Procedures**

# **NUMBERS TO KNOW!**

## **Barringer Residence Hall**

FIRE, SECURITY or MEDICAL Emergency	215-955-1082 / Ext: 811
Barringer Front Desk	215-955-8967
Security Escorts and non-emergencies	215-955-8888 / Ext: 5-8888
FACILITIES (non-emergency)	215-955-4346

## **EMERGENCY LOCATIONS**

#### **Building Area of Refuge**

Stairwells at north end and south end of the building.

#### **Recommended Relocation Site**

On Campus- Bluemle Life Sciences Building or courtyard

Off Campus- Washington Square Park, 6<sup>th</sup> and Locust Street

#### This Building's Shelter Area

Residents- Individual apartments Guests- 1<sup>st</sup> floor lobby

#### WHAT TO DO...

#### **Fire**

- R RESCUE anyone from immediate danger.
- A ALARM pull the nearest fire alarm pull station and call security. For areas not serviced by security call 9-1-1.
- C CONFINE by closing doors in the fire area to contain smoke and heat.
- E EVACUATE away from smoke and heat. EXTINGUISH small fires.
- Do not enter the building until authorized to do so by emergency personnel.

#### Shelter-in-Place

- Purpose: To shelter occupants inside the building in the event of a hazardous/biological material or other emergency incident outside the building.
- When notified, go inside the nearest building and report to the building's shelter area.
- Close all windows and doors.

# Building Evacuation Procedures

- When instructed follow evacuation procedures for the area or department.
- · DO NOT use elevators.
- Take personal belongings (ID, keys, purses, wallets, etc.) and dress appropriately for the weather.
- Upon exiting, proceed down the stair tower to 11<sup>th</sup> Street and immediately cross the street.

## **Suspicious Behavior**

- Do not physically confront the person exhibiting the behavior.
- Do not let anyone into a locked room/building.
- Do not block a person's access to an exit.
- Call security. For areas not serviced by security call 9-1-1.
- Notify your supervisor.

## **Chemical Spill**

- For spills smaller then 500ml (average water bottle) follow departmental procedures
- For spills greater then 500ml contact security
- Notify your supervisor

# **Suspicious Packages**

- Any package found or received that arouses concern.
- Do not touch or disturb the object or package.
- Call security. For areas not serviced by security call 9-1-1.
- Notify your supervisor.

#### **Bomb Threat**

- · Remain calm.
- Get as much information as possible from the threatening caller.
- Call security. For areas not serviced by security call 9-1-1.
- Notify your supervisor.





# **Active Shooter Response Plan**

Quickly Determine the Most Reasonable Way to Protect Your Own Life Given the Circumstances

### RUN

- · Have an escape route
- Evacuate even if others don't agree to follow
- · Leave belongings behind
- Help others escape if possible
- · Keep hands visible
- Follow instructions of police
- Do not attempt to move wounded people
- If you are a patient care provider there may be times when you may have to leave your patients to save your own life

### HIDE

- · Hide out of view
- · Lock or barricade door if possible
- Silence cell phones and other devices
- Turn off noise sources
- Close patient doors and curtains
- Hide behind large items
- Remain quiet and calm

#### ACT

- Attempt to disrupt or incapacitate the shooter
- Act aggressive
- Throw items
- · Use improvised weapons
- Yell
- Commit to whatever actions are necessary for you to survive



## **Once Safe or Secure**

- Call security
- For areas not serviced by security dial 9-1-1
- Alert dispatcher of the active shooter location
- If unable to speak, leave the line open so the dispatcher can listen



#### When Law Enforcement Arrives

- Remain calm and follow officers' instructions
- Put down any items in hands
- Immediately raise hands and keep them visible
- · Avoid pointing, screaming or yelling
- · Do not stop to ask officers for help or direction when evacuating
- · Proceed in the direction in which officers are entering the area



REGISTER TO RECEIVE EMERGENCY ALERTS OR UPDATE YOUR INFORMATION **Jefferson.edu/JeffALERT** 





