

**THOMAS JEFFERSON UNIVERSITY
HIGHER EDUCATION EMERGENCY RELIEF FUND (HEERF) STUDENT RELIEF
FINAL FUND REPORT
JUNE 30, 2021**

Thomas Jefferson University (“TJU”) submits this final report in accordance with its reporting requirements under the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (“CRRSAA Act”) (P.L. 116-260) and pursuant to its receipt of funds designated for Student Relief through the Higher Education Emergency Relief Fund (“HEERF”). This report conforms to requirements set forth in the Certification and Agreement, submitted by TJU on April 24, 2020, and the U.S. Department of Education Guidance on “Higher Education Emergency Relief Fund Reporting – Emergency Financial Aid Grants to Students” published on May 6, 2020¹.

1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use all funds received under the HIGHER EDUCATION EMERGENCY RELIEF FUND (HEERF) -- STUDENT RELIEF to provide Emergency Financial Aid Grants to students.

TJU committed to using HEERF funding to provide Emergency Financial Aid Grants to students.

2. The total amount of funds that the institution will receive or has received from the Department as per the CRRSAA award notice received on February 19, 2021 [for] Emergency Financial Aid Grants to Students.

Thomas Jefferson University received \$2,120,092 to award in HEERF II CRRSAA Emergency Financial Aid Grants to students.

3. The total amount of Emergency Financial Aid Grants distributed to students under CRRSAA Act as of the date of this report.

TJU has distributed the full \$2,120,092 plus an additional \$11,187 from the institutional CRRSAA Grant, to students in the form of Emergency Financial Aid Grants. Total grants of \$2,131,279 to students were made on or before June 30, 2021.

4. The estimated total number of students at the institution eligible to receive Emergency Financial Aid Grants to students under CRRSAA Act.

Based on the TJU total number of students enrolled as of February 15, it is estimated that approximately 7858 students are eligible, contingent upon available funding, to receive CRRSAA Emergency Financial Aid Grants.

5. The total number of students who have received an Emergency Financial Aid Grant to students under CRRSAA.

TJU awarded Emergency Financial Aid Grants to 1402 students.

¹ The Department’s May 7, 2020 guidance may be found at <https://ifap.ed.gov/electronic-announcements/050620HigherEdEmergencyReliefFundRptg>.

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under the CRRSA Act.

Prior to the disbursement of the first round of CARES Act funding, TJU established a CARES Act Grant Policy and Procedure Committee that included membership from the Provost Office, Legal Affairs, Internal Audit, Financial Aid, Registrar, Student Accounts, Student Affairs and Information Services and Technology. This Committee, which is a subset of the overarching CARES Act Committee, developed the policy and procedures for the evaluation of applications, including the development of a rubric for scoring standard questions related to: loss of income, housing, utility, technology, medical, childcare, and other educational and personal expense needs. The Committee has continued to function in the same capacity with respect to the distribution of the HEERF II CRRSAA Emergency Financial Aid Grants to students.

Student applicants were required to respond to questions to determine need and awards were calculated based on the applicant's total rubric score. Students could apply for the maximum grant of \$10,000. However, in an effort to ensure that the greatest number of eligible students received funding, TJU capped individual awards at \$3,000.

The HEERF II CRRSAA application process closed on March 1, 2021. Once those applications were processed, applications were reviewed for non-degree students who were not in the initial email invitation, using the same process and procedure for determining awards.

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

Thomas Jefferson University sent an email to all students, who were enrolled as of spring 2021, which advised of the availability of the funding and provided a direct link to the online application. The email also included the Department of Education eligibility criteria and a direct email address COVID19CaresAct@jefferson.edu where students could submit specific questions related to the application process. This email and dedicated email address were further supplemented by the dedicated website: https://www.jefferson.edu/coronavirus/cares_faq.html.