

**THOMAS JEFFERSON UNIVERSITY**

# **Employer Resource Guide**

**Important information for employers attending  
Thomas Jefferson University's on-campus career fairs**

## **EVENT LOCATION:**

**Jefferson Alumni Hall Building**

**1020 Locust Street**

**Philadelphia, PA 19107**

**Courtesy of the Career Development Center**

**215-503-5805**

**Career.development@jefferson.edu**

**Symplicity: <https://jefferson-csm.symplicity.com/employers>**

**Website: [www.jefferson.edu/career\\_services](http://www.jefferson.edu/career_services)**

**Twitter: @TJUCareerCenter**

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## **ABOUT THE CAREER DEVELOPMENT CENTER**

Thank you for your interest in attending the on-campus career fairs. We are excited to provide this opportunity for you to connect with Thomas Jefferson University students and alumni!

The main goal of the TJU Career Fairs is to facilitate connections between students/alumni and employers. In addition, we prepare students and alumni for the professional world. We believe the career fairs are major events in which job seekers can learn to effectively present themselves as candidates for employment. Professional interactions with employers are a very important part of the student development process.

## **THOMAS JEFFERSON UNIVERSITY STUDENTS & ALUMNI**

Students and alumni are seeking experience in a diversity of job settings, including, but not limited to:

- Hospitals, local and out-of-state
- Inpatient and Outpatient Rehabilitation Centers
- Senior Living/Assisted Living Facilities
- Non-Profit Healthcare Organizations
- Behavioral and Mental Healthcare Settings
- Rural Hospitals and Medical Systems
- Urban Hospitals (such as DC, Baltimore, NYC)
- Research Facilities
- School Districts
- Community Health Centers/Clinics
- Retail Organizations
- Homecare settings
- U.S. Military, all branches
- Local/State/Federal government agencies
- Pharmaceutical Organizations
- Laboratories

## **GENERAL ATTENDANCE INFORMATION\***

The following chart outlines recent fairs and the break-downs by program of students and alumni who attended, as well as a total number of attendees, to give you a sense of the professions represented at our on-campus career fairs.

\*Please note: We communicate with our academic departments to ensure the majority of our students, including those graduating, will be on campus and eligible to attend. We also market the career fairs through direct emailing of students, campus flyers, a lead-up week of workshops and pre-fair events, and in all workshops and in class presentations. While we are not able to make the career fairs mandatory for our students, we strongly emphasize the value attendance will provide for them.

Academic Programs	# of Students & Alumni who attended		
	Spring 2016	Fall 2016	Spring 2017
Medical Laboratory Sciences & Biotechnology	6	1	3
Couple & Family Therapy	2	0	5
Graduate School of Biomedical Sciences	8	11	5
Professional and Continuing Studies	1	2	1
Nursing	89	26	123
Occupational Therapy	21	22	11
Pharmacy	3	5	15
Physical Therapy	24	35	0
Physician Assistant Studies**	1	0	1
Population Health	1	0	4
Radiologic & Imaging Sciences	10	4	5
Other	2	3	9
<b>Total Attended:</b>	<b>168</b>	<b>109</b>	<b>182</b>

\*\* Newer academic program or program not previously targeted for on-campus career fairs. Attendance is expected to increase in the coming semesters. Please share this information with colleagues who may be hiring for this profession.

## **THOMAS JEFFERSON UNIVERSITY ACADEMIC PROGRAMS**

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*Career Fair attendees will represent the following academic programs:*

### **JEFFERSON COLLEGE OF NURSING**

- BSN, Nursing
- MSN, Nursing
- MS-NP, Nursing
- DNP, Doctor of Nursing Practice
- CRNA, Nurse Anesthetist
- DNP, Post-BSN to Nurse Anesthetist

### **JEFFERSON COLLEGE OF HEALTH PROFESSIONS**

#### Department of Professional and Continuing Studies

- Health Professions Management (BS)
- Health Services Management (BS)
- Health Services Management Info. Systems (BS)

#### Department of Radiologic Sciences

- Cardiac Sonography/Echocardiography
- Computed Tomography (CT)
- General Sonography/Ultrasound
- Invasive Cardiovascular Technology
- Magnetic Resonance Imaging (MRI)
- Medical Dosimetry
- MS in Medical Physics
- MS in Radiologic and Imaging Sciences
- Nuclear Medicine
- PET/CT (Certificate)
- Radiation Therapy
- Radiography (X-Ray)
- Vascular Sonography

#### Department of Physical Therapy

- DPT, Physical Therapy

#### Department of Physician Assistant Studies

- MSPA, Physician Assistant

#### Department of Medical Laboratory Sciences & Biotechnology

- Biotechnology/Molecular Sciences (BS, MS)
- Cytotechnology/Cell Sciences (BS, MS)
- Medical Laboratory Science (BS, MS)

#### Department of Occupational Therapy

- BS/MSOT, Occupational Therapy
- MSOT, Occupational Therapy
- OTD, Occupational Therapy

#### Couple and Family Therapy

- MFT, Family Therapy
- Medical Family Therapy (Certificate)

### **JEFFERSON COLLEGE OF BIOMEDICAL SCIENCES**

- Biochemistry & Molecular Pharmacology (PhD, MD/PhD)
- Biomedical Sciences (MS)
- Cell Biology & Regenerative Medicine (PhD)
- Cell & Developmental Biology (PhD, MD/PhD, MS)
- Clinical Research (MS)
- Clinical Research: Operations (Graduate Certificate)
- Clinical Research & Trials: Implementation (Graduate Certificate)
- Forensic Toxicology (MS)
- Genetics, Genomics & Cancer Biology (PhD, MD/PhD)
- Human Clinical Investigation: Theory (Graduate Certificate)
- Human Genetics & Genetic Counseling (MS)
- Infectious Disease Control (Graduate Certificate)
- Immunology & Microbial Pathogenesis (PhD, MD/PhD)
- Microbiology (MS)
- Neuroscience (PhD, MD/PhD)
- Patient Centered Research (Graduate Certificate)
- Pharmacology (MS)

### **JEFFERSON COLLEGE OF POPULATION HEALTH**

- Applied Health Economics & Outcomes Research (MS-AHEOR, Graduate Certificate)
- Healthcare Quality & Safety (MS-HQS, Graduate Certificate)
- Health Policy (MS-HP, Graduate Certificate)
- Public Health (MPH, Graduate Certificate)
- Population Health Sciences (PhD)

### **JEFFERSON COLLEGE OF PHARMACY**

- Doctor of Pharmacy, PharmD

# BEFORE THE CAREER FAIR

## **REGISTRATION PROCESS**

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To register for on-campus Career Fairs: Go to <https://jefferson-csm.symplicity.com/employers>, click on Events → Career Fairs → Register.

If you don't already have an account in Symplicity, the Career Development Center's online system, **you will need to create one**. Please visit the above URL to create your individual profile. Please note: Our staff manually approves new account requests which can take up to one (1) business day to provide your account log-in information. You will receive a confirmation message (with username and password) after your account has been approved.

## **BENEFITS OF SYMPLICITY (Free Service)**

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- Post jobs, internships, externships, clerkships, fellowships, etc.
- Search for qualified candidates through our student and alumni database (available only to paid Career Fair registrants)
- Market your organization – upload YouTube videos, Facebook, LinkedIn & Twitter links, company logos, and more!
- Receive important announcements about upcoming Career Development Center Events

## **PAYMENT**

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\$300.00 (includes one approximately 5-6-feet in length table, 2 chairs, lunch for 2 representatives). Additional representatives will be charged \$25 per person. Please note: **All payments are due no later than September 18, 2017**. If paying by credit card (VISA/MasterCard), please call Amelia DiValerio at 215-503-5805.

## **REFUND POLICY**

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No refunds after September 18, 2017; all cancellations after September 18, 2017, will be charged the full amount of attendance. If notified of cancellation after September 18, 2017, employer can apply cost of fair to the Jefferson 2018 Spring Career Fair during the 2017-2018 academic year.

## **HOTEL ACCOMMODATIONS**

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For employers who wish to stay overnight, Thomas Jefferson University has awarded contracts with preferred hotels effective January 1, 2017 to December 31, 2017. All rates are subject to room availability.

Holiday Inn Express, 1305 Walnut Street, rate is \$134.00 plus tax. Extra costs incurred for an additional person. Reservations: (215) 735-9300. Reservation contact: Merry Daley

Marriot Downtown Courtyard, 21 North Juniper Street, rate is \$166.00 (use promotional code, TJU). Reservations: (215) 625-6139. Reservation contact: [Anthony.Stagliano@marriott.com](mailto:Anthony.Stagliano@marriott.com) or [www.marriott.com](http://www.marriott.com)

Sheraton Society Hill, Second and Walnut Streets, Jefferson rate is \$175.00. Reservations: (215) 238-6645. Contact: Karen Vincent (215) 238-6053

Loves Hotel, 1200 Market Street, Jefferson rate is \$169.00. Reservations: (215) 627-1200 or 215-231-7238. Contact: [Gretchen.Frank@loweshotels.com](mailto:Gretchen.Frank@loweshotels.com)

# DAY OF THE CAREER FAIR

## **DIRECTIONS TO CAMPUS**

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Using GPS? Enter the following address: **1020 Locust Street, Philadelphia, PA 19107**  
(Building entrance is on Locust Street, between 10<sup>th</sup> & 11<sup>th</sup> Streets)

## **FROM THE PENNSYLVANIA TURNPIKE**

Take Exit 326, follow sign for Route 76 East, Philadelphia. Stay on 76 East for about 10 miles, exit on left to 676 East, Central Philadelphia (Vine Street Expressway). Exit at 8<sup>th</sup> Street and make a right onto 8<sup>th</sup> Street. Proceed 7 blocks to Spruce Street and turn right. Go to 11<sup>th</sup> Street and make a right turn and proceed one block to Locust Street.

## **FROM I-95 NORTHBOUND**

Take Exit #22, Central Philadelphia. Bear right on exit ramp; follow signs for Independence Hall/Callowhill (do not take 676). Proceed to 8<sup>th</sup> Street and turn left. Follow 8<sup>th</sup> Street for about seven blocks to Spruce Street and turn right. Go to 11<sup>th</sup> Street and make a right turn and proceed one block to Locust Street.

## **FROM I-95 SOUTHBOUND**

Exit at Central Philadelphia. Stay in right lanes (**do not take 676**). Follow to traffic light (Callowhill Street) and make a right turn. Proceed to 8<sup>th</sup> Street and turn left. Follow 8<sup>th</sup> Street for about seven blocks to Spruce Street and turn right. Go to 11<sup>th</sup> Street and make a right turn and proceed one block to Locust Street.

## **FROM NEW JERSEY TURNPIKE (BEN FRANKLIN BRIDGE)**

Take New Jersey Turnpike to Exit 4. Follow Route 73 North until you reach Route 38 West. Follow all signs to Ben Franklin Bridge, Route 30 West. Go over Ben Franklin Bridge and stay in left lane. Follow sign for 8<sup>th</sup> Street/Chinatown. Make a left onto 8<sup>th</sup> Street. Follow 8<sup>th</sup> Street for about seven blocks to Spruce Street and turn right. Go to 11<sup>th</sup> Street and make a right turn and proceed one block to Locust Street.

## **PARKING\***

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Central Parking System: \$19.00\*\*  
12<sup>th</sup> & Sansom Streets

Parkway Parking: \$21.00\*\*  
219 S. 13<sup>th</sup> Street  
215-575-4000, Ext. 4545

Five Star Garage: \$22.00\*\*  
733 Chestnut Streets  
215-238-1128

Walnut Towers: \$27.00\*\*  
834 Walnut Street  
215-575-4000

Jefferson Hospital for Neuroscience: \$25.00\*\*  
9<sup>th</sup> & Locust Streets  
215-955-8568

Hamilton Garage: \$25.00\*\*  
11<sup>th</sup> Street, between Locust & Walnut Streets  
215-955-8568

12<sup>th</sup> & Walnut (Parkway Corp.): \$19.00\*\*  
1201 Walnut Street

Walnut Street Theater (Parkway): \$26.00\*\*  
805 Walnut Street  
215-575-4000

- For additional parking information in Philadelphia, visit: [www.philapark.org](http://www.philapark.org).
- Parking facilities fill up quickly during this event. Please plan to arrive early if you intend to park in one of the above-listed lots.
- \*\*Latest pricing information available at time of printing; prices always subject to change.

## **PUBLIC TRANSPORTATION**

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- Amtrak Reservations: 800-USA-RAIL (800-872-7245), [www.amtrak.com](http://www.amtrak.com)
- SEPTA: Routes & Schedules 215-580-7800; Customer Service 215-580-7852; Paratransit 215-580-7145; [www.septa.org](http://www.septa.org)
- PATCO: Information 215-922-4600; From NJ 856-772-6900; <http://www.ridepatco.org/>
- NJ Transit: 973-275-5555; [www.njtransit.com/](http://www.njtransit.com/)

## **SENDING EMPLOYER CAREER FAIR MATERIALS (Prior to Event)**

Please contact Amelia DiValerio at 215-503-5805, if employer career fair materials will be sent to Jefferson prior to the career fair event. All employers are responsible for their delivery prior to event and return of materials after event.

## **UNLOADING YOUR CAREER FAIR MATERIALS (Day of Event)**

You may pull over temporarily on Locust Street (in front of the Jefferson Alumni Hall Building) to unload your car. Student volunteers will be able to watch your belongings as you park your car. Once unloaded, please park your car immediately, as curb-side space is limited and needed for other employers.

## **EXHIBIT SPACE & SET UP**

The Career Development Center holds the career fair in Jefferson Alumni Hall, a public event space that also houses Jefferson faculty offices, lecture auditoriums, student classrooms, the Office of Student Life and Engagement, and serves as a venue for many other student focused activities.

There will be one table (approximately 5-6 feet in length) and two chairs for each registered employer.

Booth set-up is anytime between 9:30 a.m. and 10:45 a.m.; students and alumni begin arriving promptly at 11:00 a.m. Due to their tight class and clinical schedules, some students may only be able to attend during the last hours of the event. We ask that you remain present until 2:00 p.m.

Internet access may not be available for guest users. If you need internet access, consider bringing your own wi-fi access or internet card.

## **LUNCH**

A lunch buffet that starts at 10:30 a.m., is provided to all employers in the same building where the Fall Career Fair event takes place (employer representatives have commented on the wonderful buffet luncheon that is provided). The buffet luncheon will take place in Eakins Lounge, located on the 1<sup>st</sup> floor of Jefferson Alumni Hall.

## **FAQ'S**

1. *Do you validate parking?*

We do not have a system in place to validate parking at this time. See parking garage list on page 5.

2. *Can you require students to attend?*

We are not able to require students to attend the on-campus career fairs.

3. *What other opportunities are there for my organization to recruit students?*

If your organization is interested in other opportunities to recruit Jefferson students, the Career Development Center is happy to work with you. Please contact Chris Miciek, Director of the Career Development Center at [chris.miciek@jefferson.edu](mailto:chris.miciek@jefferson.edu) or call 215-503-5472.

4. *What is your cancellation policy?*

No refunds after September 18, 2017; all cancellations after September 18, 2017, will be charged the full amount of attendance. If notified of cancellation after September 18, 2017, employer can apply cost of fair to the Jefferson 2018 Spring Career Fair during the 2017-2018 academic year.

5. *Who can I contact if I have a question about the Career Fair?*

You may call Amelia DiValerio in the Career Development Center at 215-503-5805 or email [amelia.divalerio@jefferson.edu](mailto:amelia.divalerio@jefferson.edu)

Thank you for your participation and interest in Thomas Jefferson University.

*Chris Miciek, Director  
Matthew Bonder, Career Counselor  
Amelia DiValerio, Administrative Assistant*

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215-503-5805  
[career.development@jefferson.edu](mailto:career.development@jefferson.edu)

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