THOMAS JEFFERSON UNIVERSITY
DISTANCE LEARNING STUDENT PHOTO ID BADGE APPLICATION

**PLEASE PRINT**

FIRST NAME: ____________________________________________

LAST NAME: ____________________________________________

STREET ADDRESS: ________________________________________

CITY, STATE ZIP: ________________________________________

PHONE: ________________________________________________

E-MAIL: ________________________________________________

BIRTHDATE: ____________________________________________

GENDER: □ Male □ Female

PROCEDURES TO OBTAIN A THOMAS JEFFERSON UNIVERSITY PHOTO ID BADGE

**FOR DISTANCE LEARNING STUDENTS ONLY**

YOU MUST BE REGISTERED FOR THE CURRENT SEMESTER PRIOR TO SUBMITTING YOUR PHOTO ID BADGE APPLICATION AND PHOTO.

1. Complete the required information above.

2. Submit a color photo, in jpeg format only.
   - The picture should have a white background.
   - You must be facing the camera in the photo (no profiles).
   - You should NOT be wearing a hat or sunglasses.
   - Do NOT send a copy of your current passport, driver license, Military ID or other form of identification.

3. Email the jpeg photo, along with your name and contact information to rebecca.schmal@jefferson.edu.

4. Send this Photo ID Badge Application, along with a clear copy of a valid government issued photo ID (i.e. Passport, Driver License, Military ID) for photo verification purposes to the following address:
   Jefferson Medical & Health Science Bookstore
   c/o Photo ID Center
   1009 Chestnut Street
   Philadelphia, PA 19107

5. Please note that you do have the option of submitting the Photo ID Badge Application, jpeg photo and clear scan of your government issued Photo ID via email to rebecca.schmal@jefferson.edu rather than submitting the materials via the US mail.

You will receive your Photo ID Badge within one-week prior to the start of your class(es). It is your responsibility to follow up with the Photo ID Center if you do not receive your Photo ID Badge by this time.

If you have any questions, please feel free to contact the Photo ID Center at 215.955.7942 or visit our website at www.jefferson.edu/bookstore/ID_center.cfm