NEW JERSEY SALES AND USE TAX EXEMPT ORGANIZATIONS

The following are descriptions of rules that affect exempt organization sales and purchases.

Certain Sales by Exempt Organizations

Any sale, amusement charge, use or occupancy by an exempt organization, in the course of a trade or business in substantial competition with privately operated nonexempt business entities, is not directly related to the purposes of the exempt organization. Such an organization shall, in the conduct of the trade or business, pay and collect sales and use taxes in the same manner required of a privately operated nonexempt business.

1. An exempt organization is considered to be engaged in a trade or business in substantial competition with privately operated nonexempt business entities to the extent sales are made as follows:

   i. From a shop or store operated by such organization;

   ii. By mail, telephone, or facsimile orders accepted by such organization on a regular, continuous or long term basis; or

   iii. By or through a nonexempt business entity on behalf of or under an agreement with such organization.

2. An exempt organization is not considered to be engaged in a trade or business in substantial competition with privately operated nonexempt business entities to the extent sales are made by such organizations through fundraising events or activities which are of relatively short duration, and are not held on a regular basis during a calendar year; provided, however, that all proceeds inure to the benefit of the exempt organization. Nothing in this paragraph shall be construed as exempting sales that are subject to sales and use taxes under number 1. above.
In reply to:
License & Account Services Bureau
PO Box 252
Trenton, NJ 08646-0252
609-984-6150

THOMAS JEFFERSON UNIVERSITY HOSPITAL
C/O JACQUELINE S. GUILFOYLE
111 SOUTH 11 ST
PHILADELPHIA PA 19107

RE: 232-829-095/000

Dear Sir/Madam:

Congratulations! Your application for exemption from New Jersey sales and use tax has been approved. An Exempt Organization Certificate (Form ST-5) is enclosed. Please retain this unsigned original as part of your permanent records and make as many copies as needed to give to vendors for proof of exempt purchases.

The ST-5 exemption certificate grants your organization exemption from New Jersey sales and use tax on the organization's purchases of goods, meals, services, room occupancies and admissions that are directly related to the purposes of the organization, except purchases of energy and utility services. Also, your organization is exempt from collecting sales tax on occasional fundraising sales (except sales of motor vehicles) and on sales of donated goods made from a store in which at least 75% of the merchandise is donated and 75% of the workers are volunteers.

Please note that this exemption does not apply to regular (on-going) sales of taxable goods, meals, beverages and services. If your organization operates a catering business, restaurant, bar or similar business, or is a store or mail-order business, you must collect sales tax on taxable goods such as prepared foods, beverages, alcoholic and soft drinks, cigarettes and cigars.

If the name, address, purpose or operations of your organization change, you must notify the License & Account Services Bureau in writing at P.O. Box 252, Trenton, NJ 08646-0252.

For more information on your exempt organization status, please call the Regulatory Services Branch of the Division of Taxation at (609) 292-5994.

Sincerely,

Christopher Besler
Assistant Chief,
License and Account Services Bureau

Please visit the Division of Revenue website at: http://www.state.nj.us/treasury/revenue

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**State of New Jersey**
**DIVISION OF TAXATION**
**SALES AND USE TAX**

* EXEMPT ORGANIZATION CERTIFICATE *
**FORM ST-5**

**ISSUED BY:** THOMAS JEFFERSON UNIVERSITY HOSPITA
443 LAUREL OAK RD
VOORHEES NJ 08043

<table>
<thead>
<tr>
<th>EXEMPT ORGANIZATION NUMBER</th>
<th>232-629-095/000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Effective Date:</td>
<td>10/29/13</td>
</tr>
<tr>
<td>Date Issued:</td>
<td>11/13/13</td>
</tr>
</tbody>
</table>

**Transaction Date:**

[Signature of Vendor]

[Signature of Officer or Trustee of the organization]

INSTRUCTIONS FOR EXEMPT ORGANIZATION: Form ST-5 is valid for exemption from sales and use tax on all purchases (except energy and utility service), if the purchase is directly related to the organization’s purposes and made with organization’s funds. Retain the original ST-5 (unsigned) in files, make copies and sign them for vendors. Notify the Division of changes in organization name, address or exempt status.

INSTRUCTIONS FOR VENDORS (AND EXEMPT ORGANIZATIONS):
(a) The ST-5 exempt organization certificate must be an official certificate having the signature of a Director of the Division of Taxation (or a photocopy of the certificate) and must have the organization’s name, address and exempt organization number pre-printed by the Division on the upper portion of the certificate, with no apparent alterations.
(b) The certificate must be properly completed, dated, and signed by an officer of the organization.
(c) For motel/hotel occupancies, this exemption applies to sales tax, but not the state ’occupancy tax’, the ‘municipal occupancy tax’, or the Atlantic City luxury tax.

Bills or receipts must show the exempt organization as the purchaser. Payment must be from the funds of the exempt organization. Certificates must be retained by the vendor for a period of not less than four years from the date of the last sale covered by the certificate. Subordinate or affiliated organizations may not use the exemption number assigned to the parent organization.

Additional Purchases - This certificate covers additional similar purchases by the same organization. Each sales slip or invoice must show the organization’s name and exempt organization number.

**ST-5A PERMIT** - This Exempt Organization Certificate (ST-5) also serves as an Exempt Organization Permit (ST5A) for the organization to which the certificate is issued.