Enabling the Outlook Web Lite App
Jefferson Exchange Online

Following the 2013 service upgrade of Jefferson Exchange Online, Microsoft has noted that users accessing JeffMail from Windows XP computers may experience less-than-ideal response times within the new Outlook Web App (OWA). If you experience slowness within the new Outlook Web App, Jeff IT recommends setting your account to use the Outlook Web Lite App.

This document provides instructions on enabling the Outlook Web Lite App in Jefferson Exchange Online.

1) Login to JeffMail (http://jeffmail.jefferson.edu).

2) From within the JeffMail OWA interface, click the Settings icon located in the upper right-hand corner.

3) From the Settings drop-down, select Display Settings. The Display Settings window will appear.

4) From within the Display Settings window, select the Outlook Web App Version tab. Check the option for User the light version of Outlook Web App and click OK.
5) In order for the new light OWA interface to be applied, you must logout and log back into JeffMail. To logout out of OWA, select your name from the top right-hand corner and select Sign Out from the drop down menu.
6) Once you have logged out of JeffMail, you will be directed to the JeffMail login page. Log back into JeffMail and you will be presented with the Outlook Web Lite App interface.

If you have any questions or concerns, please feel free to contact the Jeff IT Service Desk at 3-7600.