Jefferson™
HEALTH IS ALL WE DO

Department of Professional & Continuing Studies

Jeff-at-Night

SPRING 2015

Schedule of Courses

Jeff-at-Night, a program provided through the Department of Professional and Continuing Studies in Jefferson School of Health Professions, offers a wide selection of credit-granting courses in health careers for working adults. Through Jeff-at-Night you can:

- Begin or complete an associate or baccalaureate degree or certificate program
- Take prerequisite courses for health professions programs
- Enroll in courses to enhance your professional status.
- Receive academic advising by calling 215-503-8414.

Classes are held in the afternoon, evening, weekends and partially or completely online. Some courses are offered in a seven-week accelerated format, some in fourteen weeks and some follow a customized schedule.

Programs

Degrees

Bachelor of Science (BS)
Health Professions Management
Health Services Management
Health Services MIS

Associate in Science (AS)
Business
Generic AS Degree
Information Systems
Medical Practice Management

Associate in Arts

Certificates

English as a Second Language
Healthcare Information Systems
Human Resources Management
Medical Coding
Medical Practice Management
Professional Communication

Tuition and Fees

View tuition and fees at **www.tju.edu/registrar/tuition**.

Payment Information

Jeff-at-Night students can pay through a monthly payment program. For information, go to the Tuition Management Systems (TMS) webpage at **www.afford.com** and click the tab for "Payment Plans." Or call TMS at 1-800-356-8329.

Jefferson employees are eligible to attend Jeff-at-Night with no tuition charges. In order to receive this tuition benefit, you must be a full-time, non-bargaining employee. To be considered, you must complete a tuition assistance application every semester for which you plan to take classes.

Access the tuition assistance application here:

- **Jefferson Tuition Assistance Form - 2015 Calendar Year**

The tuition policy is available on our website at **Jeffersonhr.org**.

For more information, please contact Diane Micciche, Benefits Specialist, at 215-503-6785 or **Diane.Micciche@jefferson.edu**.

Thomas Jefferson University reserves the right to amend any regulations, fees, conditions and courses described herein as circumstances may require without prior notice to persons who might thereby be affected.

Registration Information

There is no cost to register before the first day of class on January 12. Students who register on or after January 13 must pay a $25 late fee.

First-time students

Students who have NOT previously enrolled in Jefferson courses should complete a paper registration form on page 3 and fax, mail or drop it off at the registrar's office.

- Fax your registration 24 hours a day to 215-923-6974. If you fax your registration, please do not mail in the form.
- Mail or drop off registration to:

  University Office of the Registrar
  Thomas Jefferson University
  1015 Walnut Street
  Curtis Building, Ste 115
  Philadelphia, PA 19107

- If you have questions, please call 215-503-8734.

Previously enrolled students

If you have previously taken a Jeff-at-Night course, register online at **banner.jefferson.edu**. If you need help, click the "Banner Tutorial" link.

Drop/Add Deadlines

The last day to drop or add courses:

- Full Semester: January 30
- Accelerated I: January 20
- Accelerated II: March 17

Need More Information?

Call the Jeff-at-Night office at 215-503-8414, email **dpcs@jefferson.edu** or visit **Jefferson.edu/jeff-at-night**.

Need a Course Description?

Go to: **Jefferson.edu/content/dam/tju/jshp/Files/JSHP_Catalog.pdf**

Spring 2015 Course Schedule

CRN	Course Number	Sect.	Course Title	Credits	Session	Day	Start	End
60024	ART 101	81	Art Appreciation	3	E	W	5:20 PM	8:00 PM
60669	BIOL 110	81	Human Anatomy & Physiology I	3	E	T	5:20 PM	8:00 PM
60670	BIOL 110	81L	Human Anatomy & Physiology I LAB	1	E	T	8:10 PM	10:00 PM
60441	BIOL 111	81	Human Anatomy & Physiology II	3	E	R	5:20 PM	8:00 PM
60442	BIOL 111	81L	Human Anatomy & Physiology II LAB	1	E	R	8:10 PM	10:00 PM
61107	BIOL 200	81	Body Form & Function	3	ACCI	R/LnL	12:00 PM	12:50 PM
61068	BIOL 315	81	Microbiology Lecture	3	E	T	7:30 PM	09:50 PM
61069	BIOL 316	81L	Microbiology Lab	1	E	T	5:20 PM	07:15 PM
60292	BIOL 402	81	Human Pathology	3	E	OL	OL	OL
60027	CHEM 102	81	General Chemistry II	3	E	W	5:20 PM	8:00 PM
60028	CHEM 102	81L	General Chemistry II LAB	1	E	W	8:10 PM	10:00 PM
60946	CMST 101	81	Essentials of Computing	3	ACCII	MW	5:20 PM	8:00 PM
80513	CMST 201	01	Technology App. for Healthcare (OT)	3	ACCI	OL	OL	OL
81260	CODP 200	81	Structure & Function of Human Body	3	E	R	5:20 PM	8:00 PM
81110	CODP 201	81	Human Disease and Treatment	2	E	R	5:20 PM	8:00 PM
81001	CODP 202	81	ICD-10 CM	2	ACCI	T	5:20 PM	8:00 PM
81002	CODP 203	81	CPT Coding Concepts	2	ACCI	R	5:20 PM	8:00 PM
81261	CODP 204	81	Applications of CPT Coding	2	ACCII	R	5:20 PM	8:00 PM
81262	CODP 205	81	ICD-10 PCS	2	ACCII	T	5:20 PM	8:00 PM
81111	CODP 206	81	ICD-10 Principles/Applications	2	ACCI	R	5:20 PM	8:00 PM
80680	COMM 102	81	Effective Speech Communications	3	E	T	5:20 PM	8:00 PM
61072	ECON 201	81	Principles of Macroeconomics	3	ACCI	MW	5:20 PM	8:00 PM
60039	ECON 202	81	Principles of Microeconomics	3	ACCII	TR	5:20 PM	8:00 PM
80182	EMS 101	81	Emergency Medical Tech-Basic	3	E	MTWR	6:00 PM	10:00 PM
60042	ENGL 102	81	Composition II	3	E	R	5:20 PM	8:00 PM
80161	ENGL 103	81	Business & Technical Writing	3	E	T	5:20 PM	8:00 PM
81119	ENGL 362	81	Death/Dying in Literature	3	E	R	5:20 PM	8:00 PM
81109	ESL 101	81	Introductory Listening/Speaking	3	E	T	5:20 PM	8:30 PM
80169	ESL 102	81	Introductory Written Skills	3	E	M	5:20 PM	8:30 PM
80755	ESL 201	81	Introductory Listening/Speaking B	3	E	T	5:20 PM	8:30 PM
80471	ESL 202	81	Introductory Written Skills B	3	E	M	5:20 PM	8:30 PM
80170	ESL 302	81	Intermediate Written Skills	3	E	R	5:20 PM	8:30 PM
80171	ESL 402	81	Adv Written Skills -Read/Write	3	E	W	5:20 PM	8:30 PM
80575	FIN 101	81	Principles of Finance	3	ACCII	MW	5:20 PM	8:00 PM
60927	GNST 120	81	Comprehensive Med Terminology	4	E	OL	OL	OL
60936	HCA 300	81	Health Services Del & Org	3	ACCI	OL	OL	OL
80741	HCA 302	81	Healthcare Class Systems	3	ACCI	OL	OL	OL
61111	HCA 350	81	Prin of Public Health & Epidemiology	3	ACCI	W/LnL	12:00 PM	12:50 PM
80162	HCA 410	81	Medical Practice Mgmt	3	ACCII	OL	OL	OL
81000	HCA 412	81	Qual Meas & Outc Analysis	3	ACCII	OL	OL	OL
81120	HIST 102	81	World Civilization Since 1500	3	E	R	5:20 PM	8:00 PM
80681	HLTH 101	81	Personal Health & Wellness	3	ACCII	W/OL	5:20 PM	8:00 PM
61189	HMIS 410	81	Advanced Seminar	3	ACCII	M	5:20 PM	8:00 PM
61190	HMIS 411	81	Internship	3	ACCII	N/A	OL	OL
60952	MATH 101	81	College Algebra	3	E	W	5:20 PM	8:00 PM
60599	MATH 301	81	Statistics	3	ACCII	OL	OL	OL
60630	MGMT 101	81	Prin of Mgmt & Org Behavior	3	ACCI	TR	5:20 PM	8:00 PM
80582	MGMT 201	81	Principles of Marketing	3	ACCII	OL	OL	OL
61098	MGMT 304	81	Mgmt & Org Theory in HSOs	3	ACCII	TR	5:20 PM	8:00 PM
61110	MGMT 408	81	Program Plan & Eval in HSOs	3	ACCI	OL	OL	OL
61112	MGMT 410	81	Leadership & Strategy: Ad Semin	3	ACCII	M	5:20 PM	8:00 PM
61113	MGMT 411	81	Internship	3	ACCII	N/A	OL	OL
60940	NUTR 301	81	Current Concepts in Nutrition	3	ACCII	OL	OL	OL
80517	PHIL 101	81	Introduction to Philosophy	3	ACCII	OL	OL	OL
61078	PHIL 301	81	Healthcare Ethics	3	ACCII	OL	OL	OL
60067	PSYC 101	81	Introduction to Psychology	3	E	OL	OL	OL
81264	PSYC 102	81	Developmental Psychology	3	E	OL	OL	OL
81112	PSYC 423	81	Current Issues in Human Sexuality	3	E	OL	OL	OL
60771	REL 104	81	World Religions	3	E	T	5:20 PM	8:00 PM
60074	SOC 101	81	Introduction to Sociology	3	E	M	5:20 PM	8:00 PM
80518	SOC 305	81	Soc MarFam & Sub Abuse	3	ACCI	OL	OL	OL
80519	SOC 322	81	Victim Women & Child	3	ACCII	T/LnL	12:00 PM	12:50 PM
			Graduate Courses					
60600	IDSC 302	01	Research & Scient Method	3	E	T	1:00 PM	3:00 PM
60682	IDSC 402	81	Clinical Care Planning	3	E	M	TBA	TBA
80166	IDSC 513	81	Managing People	3	E	OL	OL	OL
80515	IDSC 590	81	Nutrition	3	ACCII	OL	OL	OL
81005	MSED 503	81	Methods in Healthcare	3	ACCI	OL	OL	OL
81263	MSED 530	81	Precepting	3	ACCII	OL	OL	OL

Session Codes

E Entire Spring
(January 12 – April 23)
Class 5:20 p.m. - 8 p.m.
Labs 8:10 p.m. - 10:20 p.m.
(or as otherwise noted)

ACC1 First Accelerated
(January 12 – February 26)
Class 5:20 p.m. - 8 p.m.

ACC2 Second Accelerated
(March 9 – April 23)
Class 5:20 p.m. - 8 p.m.

OL Online class during session code as noted; no in-class sessions

LNL Lunch N Learn OL plus 7 class sessions

Days of week are marked **MTWRFS;** some sections have special times indicated

SECTIONS correspond to **CRN** numbers. Sections denote the following:
01 = OT only
81 = Jeff-at-Night and Non-matriculating

Double check the matching CRN number when you register.

Spring 2015 Academic Calendar

Classes Begin

Full Semester	January 12
Accelerated I	January 12
Accelerated II	March 9

Drop/Add

Full Semester	January 30
Accelerated I	January 20
Accelerated II	March 17

Last date to withdraw with W grade

Full Semester	February 27
Accelerated I	February 3
Accelerated II	March 31

Classes End

Full Semester	April 23
Accelerated I	February 26
Accelerated II	April 23

(Please note: end dates include final exam days)

Last date to remove "I" grade from Fall
January 30

Holidays

Spring Break	March 2 – March 8

Registration
Spring 2015

Please Print

Campus Key or Last 4 digits of Social Security No.

Last Name	First Name	Middle	Former/Maiden Name

Home Address (street, apt. no.)	Is this a new address? ☐ Yes ☐ No

City	State	Zip

County	Home Phone No.

Employer Address (street)

City	State	Zip

County	Work Phone No.

Check One

Jefferson Employee ☐ Full-Time ☐ Part-Time **Non-Jefferson Employee** ☐ Full-Time ☐ Part-Time

Have you previously taken classes at TJU? ☐ Yes ☐ No **If yes, last attended:** _____Term _____Year

If no, please complete the following:

Date of birth *required* _____-_____-_____ **Gender:** ☐ Male ☐ Female

U.S. Citizen? ☐ Yes ☐ No **If no,** Country _____

Ethnicity: ☐ American Indian/Alaskan Native ☐ Black (non-Hispanic) ☐ White ☐ Asian/Pacific Islander ☐ Hispanic

Course Selection

CRN	Course Number	Course Title	Credits	Audit	Day/Time	Tuition/Fees

Please return completed form to:
University Office of the Registrar
Thomas Jefferson University
1015 Walnut Street
Curtis Building, Suite 115
Philadelphia, PA 19107-5009

Phone: 215-503-8734
Fax registration to: 215-923-6974

I certify that the information on this form is accurate and that I understand my responsibilities with respect to payment.

_____
Signature

_____
Date

CS 15-0396