

PLACEMENT INSTRUCTIONS

You will be enrolled in your first-semester courses at Thomas Jefferson University according to the requirements for your major. As the Academic Success Center continues to work on your course schedules for the Fall semester, we require that you complete short online Math and Writing Placements so that we can place you into the appropriate-level math and writing courses.

MATH PLACEMENT

The **Math Placement Exam** will help to determine your first-semester math course by evaluating your skills in algebra and trigonometry. You will have 30 minutes to complete the test. You will need pencil and paper, but the use of a calculator is not permitted. After working out the solution to each question, choose or type the correct answer. Do not use any outside help. If you are placed in a class too advanced for your skill set, it could seriously compromise progress toward your degree.

WRITING PLACEMENT

Jefferson uses a Directed Self-Placement method for Writing Placement—it puts you in charge (with help as needed). In order to best prepare for what lies ahead, you will need to choose the course that fits your learning needs best. Take time to read about the Directed Self-Placement process on Canvas, and complete the modules.

You must complete all steps in order, finishing with a **Writing Course Declaration**. Allow up to two hours for this process. You can start the process and return to it, but you must write the Sample Essay in one sitting. If you did not make the final declaration following the brief video by answering five questions, your writing placement process is not complete.

All placement materials for Math and Writing must be submitted by June 1, 2021.

How to Take Placement Tests

1. Log in at Canvas.Jefferson.edu using your campus key and university password.
2. Once logged in, make sure you read over all of the directions, as it will answer many of your questions. The **Getting Started** section will orient you to using Canvas.
3. Choose either **Math Placement Exam** or **Directed Self-Placement for Writing Welcome and Instructions** to begin.
 - You can choose to take the Math or the Writing placement process first.
 - You can log out between taking the Math and Writing placements and log back in to take the other part at a later time.
 - If you have any questions or experience any difficulty with the Math test, please contact the Assistant Director for Math Services, **Ellen Knapp** at Ellen.Knapp@Jefferson.edu.
 - If you have any questions or experience any difficulty with the Writing Placement process, please contact the Assistant Director for Writing Services, **Lauren-Elise Kadel** at Lauren-Elise.Kadel@Jefferson.edu.