

# Student Accounts Office



# Lesley J. Lacer

Student Account, Manager of Student Accounts



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# Student Accounts Overview

- Office description
- Student Accounts Key Roles
- Tuition and Fees - How to Pay Your Bill Online
- Campus Card Deposits
- Making payments
- Payment Plan Options
- Authorized Payers
- Health Insurance Coverage
- Major Keys to Success

The Student Accounts Office is responsible for recording and maintaining all financial transactions that impact a student's account. The Student Accounts Office manages cashier services and billing activities including third-party billing for all campuses. The office also oversees IRS 1098-T reporting, employee reimbursements, and student tuition remission programs.

Office Hours: Monday thru Friday 9am to 5pm

Email: [TJU\\_EF\\_StudAccts@Jefferson.edu](mailto:TJU_EF_StudAccts@Jefferson.edu)



- Assist with Billing and Payments for tuition
- Provide details about your account
- Provide billing and verifications to Sponsors
- Student Refund Inquires
- Campus Card Deposits
- Support to Financial Aid and the Registrar's Offices

## Full-Time Students

12-21 credits per semester

\$20,950 per semester

## Part-Time Students

Less than 12 credits per semester

\$1,318 per credit



## General Fee

Full Time - \$1066 or \$533 per semester  
(Fall/Spring)

Part Time - \$31 per credit hour

Covers maintenance and enhancement of  
student related services

- Transportation

- Student Activities

- Recreational and Intramural Sports

- Technology Support

- Health Center and Fitness Center Access and  
Services

- Residence Hall Laundry

## Housing & Meal Plans

Residence Halls

1<sup>st</sup> Year Students Required

Optional Housing and Meal Plans

- Upper Class/Transfer Students

- Campus Apartments

- Townhomes

- Other Meal Plans (14,10,5)

Contact department of **ResLife@Philau.edu**  
for additional information

# How To Pay Your Bill Online

1. Log onto Banner Web - <https://banner.jefferson.edu> using your current Banner campus key and password.
2. Click “Student” tab
3. Click “Student Account” link
4. Click “Make Payment/View Invoice” link

You will be directed to TouchNet, our secure payment gateway provider, to view your balance, see your bill or make a payment.



# What Happens If You Don't Pay An Outstanding Balance

If your outstanding balance is not satisfied by the dates below, it will result in the following:

<u>Fall 2021</u>	<u>Spring 2022</u>	<u>Summer 2022</u>	<u>Delinquency Outcomes</u>
October 1	February 1	June 1	Monthly late fee of \$100 will be applied to your student account until the outstanding balance has been reduced to less than \$500.
October 15	February 15	June 15	Loss of access to the Canvas Learning Management system. This may mean inability to complete assignments and take exams, which may affect your grades and progression.
November 1	March 1	N/A	Loss of access to register for the upcoming term, loss of access to specified campus facilities, inability to obtain a transcript, diploma and participate in the Commencement ceremony.
N/A	N/A	July 1	Cancellation of registration for the upcoming term, loss of access to specified campus facilities, and inability to obtain a transcript or diploma.

## Deposits on Campus Card (Declining Balance)

Bookstore, Dining Facilities, Vending Machines, Copiers and Health center

No cash withdrawals are available

Unused funds are refunded to student account at end of year

Minimum Deposit - \$25

Online

## Family and Friends Deposits

Visit <https://www.eastfalls.jefferson.edu/oir/OtherPages/CampusCard.html>

## PAY ONLINE!

Debit and Credit  
E-Checks

**Cash, Check or Money Order**  
Returned checks \$25

## Paper Check Mailing Address

*Thomas Jefferson University  
1101 Market Street  
29<sup>th</sup> Floor  
Philadelphia, PA 19107*

***\*Reference Campus Key\****

## International Wires ➔

Wells Fargo Bank  
Philadelphia PA

ABA # 121000248

To Credit TJU Corporate  
Account

Account #  
2000049155914

Swift Code WFBIUS6S

***\*Reference Campus Key\****

## 3<sup>rd</sup> Party Tuition Payment Plan Service

Committed to Help People Afford College

Fall: 5 and 4 month plans available

Spring: 4 month plan available

Summer: 3 month plan available

Online Portal – BANNERWeb “TouchNet”

Authorize payers to make payments

***Only student can authorize payer***

***Student creates username and password for Authorized Payer***

Student Accounts does NOT update information or reset passwords

Future university email with more details

2021-2022 Annual Waiver Deadline – September 30, 2021

E-mail Blast Reminder from First Student ( [no-reply@firstriskadvisor.com](mailto:no-reply@firstriskadvisor.com) )

To Access Waiver Visit [www.FirstStudent.com](http://www.FirstStudent.com)

Select Thomas Jefferson University

**Information to Health Service Center or Athletics - NOT a waiver**

Update every Summer

Must Be Registered for Current Term to Waive.

**Waiver confirmation is received by e-mail.**

Access Student Billing Information ONLINE!

Avoid Financial Holds/Late Course Drop – Make TIMELY Payments

Check University E-mail Account

### **Updates & Announcements**

**Billing Statements are NOT sent by email**

Know Your RESPONSIBILITY As A Jefferson Student



**Jefferson**  
Thomas Jefferson University