

November 15, 2011

To whom it may concern:

From: J. Bruce Smith, MD, CIP



Re: Thomas Jefferson University Institutional Review Boards (IRB) voting policy

The voting policy of the Thomas Jefferson University Division of Human Subjects Protection states that IRB members who are investigators or key personnel on protocols under review must leave the meeting during the discussion, deliberation, and voting on the protocol. They may be called into the meeting to answer specific questions posed by the Board, but must leave again when the Board is satisfied with the answer.

Absence of these individuals is recorded in the meeting minutes. Upon request, these absences will be noted in the IRB approval letter.

