At the start of a new semester, we want to remind you of the many different administrative services that are available to help you as you are busy with your studies. The Office of Student Academic Services, which includes the University Office of the Registrar (Graduation and Space Management) and the University Office of Financial Aid, is located on the first floor of the Curtis Building in Suite 115. Our office strives to provide you with the support necessary to fulfill the administrative requirements of your academic career. We hope to be your source of information on topics including class registration, financing options, student organization and study room reservations, as well as applying for graduation and commencement related matters. Please visit us on the web and at the emails noted below.

University Office of Student Financial Aid

University Office of the Registrar

Financial Aid and Registrar Contact and Walk-in Hours
Monday through Friday: 8:30 a.m. to 5:00pm

Financial Aid
215-955-2867
Financial.Aid@Jefferson.edu

Registrar
215-503-8734
University.Registrar@Jefferson.edu

Commencement/Graduation
Graduation@Jefferson.edu

Room Reservations
Roomrequest@Jefferson.edu
General Announcements

Give us your Feedback
How has your experience been with our office? Please let us know by completing a short survey (anonymously) on Survey Monkey. Each survey consists of 5 questions and a free form section for any information you wish to include. We take your feedback seriously and appreciate your comments and suggestions.

Financial Aid Office Survey

Registrar’s Office Survey

Important Dates and Deadlines

Priority Deadline to Apply for Financial Aid 2016 – 2017

<table>
<thead>
<tr>
<th>College</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>SKMC</td>
<td>March 1, 2016</td>
</tr>
<tr>
<td>JCHP, JCN, JCP</td>
<td>March 16, 2016</td>
</tr>
<tr>
<td>JCBS</td>
<td>April 1, 2016</td>
</tr>
<tr>
<td>JCPH</td>
<td>May 2, 2016</td>
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</table>

Degreeworks
Thomas Jefferson University is proud to offer students and their advisors Degreeworks, an easy-to-use online set of academic planning tools that assists students and advisors in tracking and planning academic progress and ultimate completion of degree requirements. Degreeworks is integrated with Banner curriculum information to provide real-time degree counseling capabilities, giving students meaningful and consistent direction and providing advisors and student record managers with up-to-date curriculum and course completion information as well as identifying outstanding requirements needed for graduation. If you have any questions about Degreeworks, please send an email to university.registrar@jefferson.edu with Degreeworks as the subject.

Adopt a Family Update
We would like to extend our gratitude to everyone who helped with the Adopt-a-Family Gift Drive. The 9th consecutive year of the drive collected more than 750 gifts for 75 families at My Sister’s Place, Interim House, and the Juvenile Justice Center. The successful drive was coordinated by the Office of Academic Services, Committee of Student Advisors (CSA), and the TJUH Volunteer Office.

Financial Aid Office Survey

Financial Aid Announcements

Financial Planning Series
For the 32nd consecutive year, the University Office of Student Financial Aid is sponsoring a series titled “Building a Financial Plan for School and the Future.” A Q&A session will follow each presentation. These are free sessions, so please take advantage of the opportunity. Short bios on each speaker can be found at http://www.jefferson.edu/content/dam/tju/Academic_Affairs/files/financial_aid/Seminar%20Series%202016%20Brochure.pdf.

First Session: February 16, 2016 – 6:15 p.m. to 7:30 p.m.
“Managing Educational Debt” Susan McFadden, University Director of Financial Aid
Foerderer Auditorium, College Building

Second Session: February 23, 2016 – Noon to 12:50 p.m.
Room 101, Bluemle

Third Session: March 1, 2016 – 6:15 p.m. to 7:30 p.m.
“What Everyone Should Know about Personal and Professional Financial Planning” Timothy Valente, Sr. Vice President, Financial Advisor, Accredited Wealth Manager, RBC Wealth Management
Foerderer Auditorium College Building

Fourth Session: March 23, 2016 – 12 Noon to 12:50 p.m.
“What You Should Know about Mortgages” Joan Kofsky, Location Manager Finance of America Mortgage
Eakins Lounge, JAH

Financial Aid

Online Registration for Summer/Pre-Fall/Fall 2016
(Please note these are anticipated dates)

*JCBS (Summer, Pre-Fall, Fall) March 21, 2016

*SKMC
Please refer to the Class Organization site on Pulse for add/drop dates for rotations

**JCHP/JCN/JCP (Summer, Pre-Fall, Fall) March 21, 2016

*JCPH (Summer) February 25, 2016

*JCPH (Fall) June 30, 2016

*Please note that students should continue to check important dates on their College/School’s academic calendar located at http://www.jefferson.edu/university/academic-affairs/tui/academic-services/registrar/calendars/academic.html

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2016 Commencement Ceremonies

Jefferson College of Health Professions and Jefferson College of Pharmacy
The Pennsylvania Convention Center
Date: Wednesday, June 1, 2016
Time: 10:00 a.m.

Jefferson College of Nursing
The Pennsylvania Convention Center
Date: Wednesday, June 1, 2016
Time: 2:30 p.m.

Sidney Kimmel Medical College, Jefferson Graduate College of Biomedical Sciences, and Jefferson College of Population Health
The Kimmel Center for the Performing Arts
Date: Thursday, June 2, 2016
Time: 10:30 a.m.

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Fifth Session: March 29, 2016 – 12 Noon to 12:30 p.m.
“Taking Control of Credit – Building a Foundation”
David Wheeler, Credit Plus, Inc.
Eakins Lounge, JAH

Sixth Session: April 5, 2016 – Noon to 12:50 p.m.
“Practical and Legal Considerations of Planning Your Professional Future”
Joseph R. Pozzuolo, ESQ., Pozzuolo Rodden, PC
Eakins Lounge, JAH

Referrals will be served starting 15 minutes before the start of each presentation. Registration emails will be sent to all students and hospital residents two weeks prior to each presentation.

Exit Counseling Update
All students who have borrowed through the Federal Stafford, Federal Perkins, NDSL, PCL, Grad PLUS, institutional and/or private alternative loan programs while enrolled at Jefferson are required to complete an Exit Interview prior to graduation. Through the Exit Interview, students are provided a comprehensive view of their educational debt and repayment responsibilities. Note that you may not be cleared for graduation and will not receive your diploma until this requirement has been met.

SKMC Graduates
All SKMC students must complete the online Exit Interview at studentloans.gov and attend a small group in-person Exit session. The dates for the in-person small group sessions are:
February 29, 2016, 4:15 – 6:15 p.m., Room 203
March 7, 2016, 4:15 – 6:15 p.m., Jahn Auditorium
March 10, 2016, 4:15 – 6:15 p.m., Foerderer Auditorium
April 6, 2016, 5:00 – 7:00 p.m., College, Herbut

If you have any questions regarding the Exit Counseling process, please contact the Financial Aid Office.

IRS Tax Return and FAFSA for 2016 – 2017
For the 2015-16 financial aid application process, applicants and parents of dependent applicants will be required to complete the FAFSA after their Federal Income Tax Returns have been filed. This is to allow students and parents to transfer their IRS tax data directly into their FAFSA. The IRS Data Retrieval Tool will be available to use one to two weeks after the federal income tax return is filed if the return is filed electronically and six to eight weeks after filing a paper return.

If the applicant allows the data to be transferred from the IRS Data Retrieval Tool to the FAFSA without modification, the transferred data will not be subject to verification. This will reduce the likelihood that the applicant’s FAFSA will be selected for verification, potentially saving the applicant time.

In rare instances, some students and/or parents may not be eligible to utilize the IRS Data Retrieval Tool process. In these cases, an IRS Tax Transcript must be submitted. The Financial Aid Office will work with students individually when special circumstances arise. Please note that your financial aid award cannot be finalized (processed or disbursed) until the Verification Process is complete.

We highly recommend you file your Federal taxes first, wait 10 days and then use this IRS Data Retrieval tool for reasons listed on the next page:

• It’s the easiest way to provide your tax data.
• It’s the best way of ensuring that your FAFSA has accurate tax information.
• You may not need to provide a copy of your or your parents’ tax returns.
• If you do not use the IRS Data Retrieval Tool to provide tax information, you will be required to obtain an official tax transcript from the IRS which can add 4-6 weeks to the processing of your application.

For more information about the FAFSA IRS Data Retrieval process or the method to request a Tax Transcript from the IRS, please see check out our webpage at Jefferson.edu/financial_aid, and review the “Featured Questions” box.

Legislative Update

New Federal Grad PLUS Loan Credit Requirements
Effective March 29, 2015, federal regulations provide that a PLUS loan applicant (either a parent or a graduate or professional student) has an adverse credit history if, in addition to other conditions (e.g., bankruptcy, foreclosure, tax lien, or a default determination), the applicant has one or more debts that are 90 or more days delinquent or that are in collection or have been charged off during the two years preceding the date of the applicant’s credit report, but only if the total combined outstanding balance of those debts is greater than $2,085. Therefore, absent any other adverse credit history finding a PLUS Loan applicant whose credit check shows that the total of any debts that are 90 or more days delinquent or that have been placed in collection or charged off is $2,085 or less will not be considered to have adverse credit and therefore, will be eligible for a PLUS Loan.

Effective March 29, 2015, the Department of Education implemented new regulatory provisions that require special loan counseling for any PLUS Loan applicant who has an adverse credit history but who qualifies for a PLUS Loan through the process for reconsideration due to extenuating circumstances or by obtaining an endorser for the loan. While the counseling is mandatory only for these borrowers, the Department will offer voluntary counseling for all PLUS Loan borrowers. Note that this special PLUS Loan counseling is separate and distinct from the PLUS Loan entrance counseling that all graduate and professional student PLUS Loan borrowers must complete.

The new standards and procedures relating to adverse credit history will apply to all PLUS Loan credit checks conducted on or after March 29, 2015, regardless of the loan period of the PLUS Loan or which Common Origination and Disbursement (COD) System version is used by an institution to originate the PLUS Loan.

Interest Rate Change on Federal Loans
On August 9, 2013, President Obama signed into law The Bipartisan Student Loan Certainty Act of 2013, which among other things, mandates an interest rate calculation for federal loans disbursed on or after July 1, 2013 and going forward.

The new interest rates are based on the final auction of the 10-year Treasury Note rate prior to June 1st of a given year plus a statutory defined “add-on” percentage. The add-on percentage differs depending on the type of loan and the student’s grade level/dependency status. Each loan also has an interest rate ceiling or cap. The interest rate for a loan (established upon disbursement) will apply for the life of that loan, thus becoming a fixed interest rate loan.

As a result of this new interest rate calculation structure, it is likely that many borrowers will have a set of fixed-rate loans, each with a different interest rate, including the 3.4%, 6.8%, and/or 7.9% interest rates for federal student loans issued prior to July 1, 2013.
The Financial Aid Office is here to assist you with creating repayment strategies that best suit your needs in light of these recent changes. The interest rates for loans made on or after July 1, 2015 through June 30, 2016 are indicated below:

<table>
<thead>
<tr>
<th>LOAN TYPE</th>
<th>LEVEL</th>
<th>Fixed interest rate for loans issued 7/1/15 to 6/30/16</th>
<th>INDEX</th>
<th>&quot;ADD-ON&quot; PERCENTAGE</th>
<th>LOAN CEILING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Stafford Loan</td>
<td>Undergraduate</td>
<td>4.29% 10-year Treasury note average auction price (e.g., 2.67%) for the 7/1/15 to 6/30/16 period</td>
<td>2.05%</td>
<td>8.25%</td>
<td></td>
</tr>
<tr>
<td>Federal Stafford Loan</td>
<td>Graduate</td>
<td>5.84% 10-year Treasury note average auction price (e.g., 2.67%) for the 7/1/15 to 6/30/16 period</td>
<td>3.60%</td>
<td>9.50%</td>
<td></td>
</tr>
<tr>
<td>Federal PLUS Loan</td>
<td>parents and graduate students</td>
<td>6.84% 10-year Treasury note average auction price (e.g., 2.67%) for the 7/1/15 to 6/30/16 period</td>
<td>4.60%</td>
<td>10.50%</td>
<td></td>
</tr>
</tbody>
</table>


Reserving a Room
Visit our Room Reservation web site Jefferson.edu/university/academic-affairs/tju/academic-services/registrar/room_rsvp.html to find all the information you need to request a room. Here you can also view V-EMS to check space availability before submitting requests, see pictures of rooms, and more.

Student Organization and Meetings and Event Space
The Offices of Student Life and Engagement and SM&BRR have revised the process for requesting space for student organization events. This does not include student study groups.

In an effort to enhance our services you now only need to submit your completed event request to the Office of Student Life and Engagement at StudentLife@jefferson.edu.

Please visit their website for Student Organization requirements and the event request form at Jefferson.edu/university/student-life-engagement.html.

- Requests must not be submitted to SM&BRR. Rooms will NOT be assigned without Student Life approval.
- Allow ample time (see Student Life website) for Student Life approval and SM&BRR processing or your request may not be confirmed in time for your event.
- If your organization has previously held an event, please provide the reservation number from your previous confirmation.
- You will receive a Room Confirmation by email from SM&BRR within two to four business days of receipt of the Student Life approval.
- Last minute requests are subject to available resources and may not be processed.

Other Student Hosted Events
Students submitting requests on behalf of Faculty for academic needs must submit requests to roomrequest@jefferson.edu. Requests must include student's and faculty's name, phone number/Jefferesn email, College affiliation, date, actual event start/end time, desired space, event name, expected number of attendees and if your event will host non-Jefferson participants. Please allow two to four business days to receive your room confirmation by email. If you have previously held an event, please provide the reservation number from your previous confirmation.

Student Study Space
Specific rooms have been repurposed to enhance study space options for all students. As Jefferson’s academic and space needs continue to transition, we continuously monitor the needs and use of all study space on campus to ensure that adequate study space is available to all TJU students. Study space needs will be amended as required; and we will distribute study space updates to all students via e-mail as they become available.

Special Note: Students are expected to courteously leave all areas when asked to do so to allow cleaning. Students are then allowed back in and are always responsible for the room being ready for classes the next day. This includes but is not limited to erasing boards, replacing tables and chairs to the proper order, and disposing of all trash in the containers. No trash should be left in the classrooms. If there are three or more complaints about rooms being left in disarray and not ready for classes the next day, then providing classrooms as study space will be re-evaluated and may be discontinued.
Student Study Spaces are now available without reservation in the following rooms:

**Jefferson Alumni Hall M rooms**
These are shared study spaces and all students are required to swipe even if there is someone already in the room. Your swipe will help us to manage safety and security, and monitor space usage.

M21, M23, M24 and M25 (on the Mezzanine of Jeff Hall): Of these four rooms, M21 and M25 will be available between the hours of 5:00pm and 2:00am, Monday through Friday. M23 and M24 will be available between 9:00pm and 2:00am, Monday through Friday. On Saturday and Sunday these rooms will be available between 8:00am and 2:00am.

**Locust Student Lounge**
Locust Street east and west wings are spaces that are available 24-hours a day without reservation.

**Hamilton Rooms**
214, 215, 216 & 219 will be unlocked and available for open study space between 8am and 12 midnight, unless otherwise in use for a class or event. Availability of these rooms can be checked via (emscal.jefferson.edu/virtualems/BrowseForSpace.aspx).

For security purposes, students using general areas such as the lobby areas on the first, second and fourth floors of Hamilton as study space must show their Jefferson ID, sign-in at the Security Desk with their name and Campus Key, indicate in what area they will be studying and sign-out when they leave.

**Lobbies and Open Common Areas**
These are available for study according to the building’s operation hours unless otherwise in use for other events.

Students using general areas such as the lobby areas on the first, second and fourth floors of Hamilton as study space must show their Jefferson ID, sign-in at the Security Desk with their name and Campus Key, indicate in what area they will be studying and sign-out when they leave.

**Scott Library Collaborative Study Space**
There are ten individual study rooms along the East and West walls of the second floor. The six student collaboration rooms along the west side of the second floor of Scott Library are unlocked and available any time between 8am and 2am. If you like to plan ahead, Jefferson students may make reservations for the four rooms along the East side of the second floor.

Please follow the reservation policies that can be found here: library.jefferson.edu/tech/collaboration_room_policy.cfm

Please go to the following page to make a reservation now: http://library.jefferson.edu/tech/collaboration_room_policy.cfm

There are six small rooms available for individual use or pairs. These rooms are not reserved and are available on a first come, first served basis for up to 4 hours.

More information about study space on campus can be found in the Insider’s Guide to Study Space (http://jdc.jefferson.edu/help/55/)