

## Entering Midterm Grades

This is the process that you would use to enter midterm grades when the midterm grading period has opened for a term.



## BannerWeb User Login

Please enter your Campus Key and Password or your Banner ID and PIN. When finished, select Login.

Please Note: If using Banner ID it is Case Sensitive

To protect your privacy, please Exit and close your browser when you are finished.

Campus Key or Banner ID:	<input type="text" value="ABC123"/>
Password or PIN:	<input type="password" value="*****"/>

[Click Here for Help with Login?](#)

Go to banner.jefferson.edu. Enter your campus key and password or PIN.

## Main Menu

Welcome, [redacted] to the Banner Web System!

[Faculty and Advisors](#)   
Enter Grades and Registration Overrides, View Class Lists and Student Information

[Campus Services](#)  
Links to other campus resources (Blackboard, Campus Currency, etc.)

[View Documents](#)

Click on the link for Faculty and Advisors.

# Faculty and Advisors

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 **Faculty/Advising**  
Instructors & Advisors – The academic record for students a

## Advisor Menu

[View a student's transcript](#); [View a student's grades](#); [Display your security setup](#).

## Student Information Menu

[Term Selection](#)

[CRN Selection](#)

[Faculty Detail Schedule](#)

[Detail Class List](#)

[Summary Class List](#)

[Midterm Grades](#)

[Final Grades](#)

[Faculty and Advisor Security Information](#)

[Class Schedule](#)

[Course Catalog](#)

[East Falls Additional Advising Links](#)

[Starfish](#)

[TJU Student Attendance](#)



Click on the link for Midterm Grades.

## Select Term

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Select a Term:

Select the appropriate term from the pulldown list, then click on Submit.

## Select a CRN

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CRN:

The sections for which you are assigned as the primary instructor will appear on the pulldown list. Select the section for which you are entering midterm grades and click on Submit.


### Mid Term Grades

Record Number	Student Name	ID	Credits	Registration Status	Grade
1			3.000	**Registered** Jun 06, 2019	A ▼
2			3.000	**Registered** Jun 07, 2019	B ▼
3			3.000	**Registered** Jun 07, 2019	C ▼
4			3.000	**Registered** Jun 06, 2019	D ▼
5			3.000	**Registered** Jun 06, 2019	F ▼
6			3.000	**Registered** Jun 07, 2019	A ▼
7			3.000	**Registered** Jun 07, 2019	B ▼
8			3.000	**Registered** Jun 06, 2019	C ▼
9			3.000	**Registered** Jun 07, 2019	D ▼
10			3.000	**Registered** Jun 07, 2019	F ▼
11			3.000	**Registered** Jun 10, 2019	A ▼
12			3.000	**Registered** Jun 07, 2019	B ▼
13			3.000	**Registered** Jun 07, 2019	C ▼
14			3.000	**Registered** Jun 07, 2019	D ▼



 Please submit grades often. There is a 45 minute time limit on this page.

Select the appropriate midterm grade from the pulldown list. Click on Submit in the lower left corner of the screen.

 The changes you made were saved successfully.

You will see a message indicating the changes you made were successfully saved.

When finished, move to your next section roster and repeat the grade entry.

You may want to print a copy of each page for your records.