

REQUEST FOR CHANGE OF MAJOR UNDERGRADUATE STUDENTS

1. Students – complete this section:

- Make appointment with Program Director for proposed new major to review major's admission requirements (refer to page 2 for contact list). The Program Director (or designated advisor) is responsible for preparing the new check-sheet (or program of study).
- Before finalizing decision, meet with financial aid staff to determine whether major change will result in aid adjustment.
- Enter required information in this section, save form, and send it to Program Director or designated advisor who will complete Section 2.

First Year? Yes No International Student? Yes No Anticipated Graduation _____

Last Name: _____ First name & Middle Initial: _____

Cell Phone: _____ Campus Key _____ @students.jefferson.edu

Current Major _____ Catalog Year _____

Proposed Major _____ Catalog Year _____

Proposed Concentration (if applicable) _____

_____ I acknowledge that my major change could result in a financial aid adjustment. I have communicated with the financial aid office staff regarding my major change (FinancialAid@Jefferson.edu).

Student (Name) _____ Date _____

2. New Program Director (or designee) – complete this section:

- Review catalog year, sign form, and assign new advisor (if applicable). Provide student with updated check-sheet or program of study (to facilitate pre-registration).
- Send form to College Advising Representative (or ASC Director/Assistant Director or designee) for final review/signature.

(Name + Date) _____

New Advisor: Yes No New Advisor Name: _____

3. New College Advising Representative or ASC Director (or designee):

- Review, sign, and date form.
- Distribute signed form as follows: Registrar (TJU_EF_Registrar@jefferson.edu), current student's advisor, ASC admin to reassign advisor on Banner (if applicable).

(Name + Date) _____

Registrar's Office Received _____ Date Processed _____

This box to be completed by Registrar

The effective date of the major change is determined when the completed form is submitted to the Registrar's Office.

COLLEGE OF ARCHITECTURE, DESIGN & ENGINEERING (CADE)

Architecture Advising Representative: Carol.Hermann@jefferson.edu	Design Advising Representative: Neil.Harner@jefferson.edu
Architecture: Eric.Bellin@jefferson.edu Arch Studies: Loukia.Tsafoulia@jefferson.edu Landscape Arch: Kimberlee.Douglas@jefferson.edu Interior Design: Lisa.Phillips2@jefferson.edu	Animation & Dig Media: Jason.Kirk@jefferson.edu Graphic Design & Communication: Elizabeth.Shirrell@jefferson.edu
Construction Management & Engineering Construction Mgt: Gulbin.Ozcan-Deniz@jefferson.edu Engineering (all): Chris.Pastore@jefferson.edu	Industrial Design: Tod.Corlett@jefferson.edu

COLLEGE OF BUSINESS (CB)College Advising Representative: Jaideep.Naidu@jefferson.eduAccounting, Business Admin, Finance, Int'l Business, Mgt, Marketing (all): Philip.Russel@jefferson.edu**COLLEGE OF FASHION & TEXTILES (CFT)**College Advising Representative: Becky.Flax@jefferson.edu

Fashion Design: Carly.Kusy@jefferson.edu	Textile Design: Becky.Flax@jefferson.edu
Fashion Merch & Mgt: Nioka.Wyatt@jefferson.edu	Textile Technology: Leigh.Krauser@jefferson.edu

COLLEGE OF HEALTH PROFESSIONS (CHP)College Advising Representative: Rebecca.Rice@jefferson.edu

Health Science (HSCI) 4-Year BS	HSCI 3+ Combined Degrees	HSCI Pathways (2+ majors)
Health Sciences BS: Louis.Hunter@jefferson.edu	HSCI/AT; HSCI/Nutrition: Louis.Hunter@jefferson.edu HSCI/OT: Adel.Herge@jefferson.edu HSCI/Comm Tr Counseling: John.Pierce@jefferson.edu	Pre-MIRS, Pre-Nursing, Pre-MLSB, Pre-Pharm, Pre-Resp Therapy: Wendy.Krupnick@jefferson.edu

COLLEGE OF HUMANITIES & SCIENCE (CHS)College Advising Representative: Ryan.Long@jefferson.edu

CHS Majors	Psychology	Psychology 3+ Combined Degrees
Comm & Media Strategies: Bryce.Renninger@jefferson.edu Law & Society: Evan.Laine@jefferson.edu Interdisciplinary Studies: Guangzhi.Huang@jefferson.edu	Biopsychology BS: John.Pierce@jefferson.edu Psychology BS: John.Pierce@jefferson.edu	Psych/Comm Tr Counseling: John.Pierce@jefferson.edu Psych/Occupational Therapy: Adel.Herge@jefferson.edu

COLLEGE OF LIFE SCIENCES (CLS)College Advising Representative: Ryan.Long@jefferson.edu

Biology: Manuela.Tripepi@jefferson.edu	Biochemistry/Chemistry: John.Milligan@jefferson.edu	Pre-Med Studies: Kathryn.Mickle@jefferson.edu
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COLLEGE OF REHABILITATION SCIENCES (CRS)College Advising Representative: Nannette.Fromm@jefferson.edu

Exercise Sci (BS, ExSci/AT, ExSci/PT): Nannette.Fromm@jefferson.edu	ExSci/OT: Adel.Herge@jefferson.edu
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ACCELERATED ONLINE UNDERGRADUATE PROGRAMS (AOUN; formerly CPS): All majors:Susan.Calder@jefferson.edu