

## **CREDIT / NO CREDIT OPTION**

The optional "Credit/No Credit" (CR/NC) grading option is available to encourage students to enrich their academic experience and explore more challenging courses outside their chosen field of study.

Full-time students who have earned 30 or more credit hours and who are in good academic standing may take one elective course CR/NC each semester. Part-time students who have completed a minimum of 30 credits may take one elective course CR/NC for each additional set of 12 credits of University coursework.

Students are permitted to take a maximum of four courses on a CR/NC basis during their enrollment in a bachelor's degree program. Courses which are **only** available as a CR/NC grading option for **all** students are not included in the semester or cumulative limit.

- Courses in the major, minor, specialization, concentration, DEC core, or designated electives may not use the CR/NC grading option.
- The following courses in the undergraduate general education curriculum may not use the CR/NC grading option: MATH-099, AVIS-101, WRIT-100/100G, WRIT-101/101G/101S, WRIT-20X, CGIS-300, PHIL-499.

To obtain credit, students must earn a "C" (2.00) or better or better in the course. The final grade will not affect the student's GPA, except in certain cases where the CR/NC option is used when repeating a course. However, semester hours earned with a "CR" will be applied toward the total required for graduation, whereas a course receiving a "NC" will negatively affect the student's completion rate.

Students may elect to take a course on a CR/NC basis by submitting the proper form to the Registrar's Office using this form by the "last day for course withdrawal" (see Academic Calendar). At that time, the decision becomes final.

Please consult with your academic advisor or program director to review when this option is or is not an advisable choice.

\_\_\_\_ By placing my initials on this line, I verify that I understand I need to achieve a minimum final grade of C in order to obtain a CR grade.

## YOU SHOULD NOT take a course on the "CREDIT / NO CREDIT" basis if:

- How well you perform in the course would be of interest to a prospective employer or graduate school
- You are afraid you might not earn at least a C in the course. Remember that earning the equivalent of a "C-" grade or below means that you will receive NO CREDIT for the course.
- You are a relatively good student who expects to do less than your normal "standard" of work in a specific course. Most good students perform well, and often earn the equivalent of an "A" or "B" grade in the course. It is preferable to have the "A" or "B" on the transcript, rather than a "CR."
- You can earn a grade which is equivalent to or higher than your cumulative quality point average. Any better grade will raise your cumulative average; any grade which approximates your cumulative average will hardly have an effect on it.

## PLEASE PRINT:

Last Name	First	M.I. Campus Ke	/
Course Number & Section	Course Title	Term Course Taken	
Your Signature		Date	
Advisor or Program Director Signature		Date	

Jefferson Thomas University: Registrar's Office, 4201 Henry Ave. Philadelphia, PA 19144-5947 Fax: 215-951-2742 or Email: TJU EF Registrar@jefferson.edu