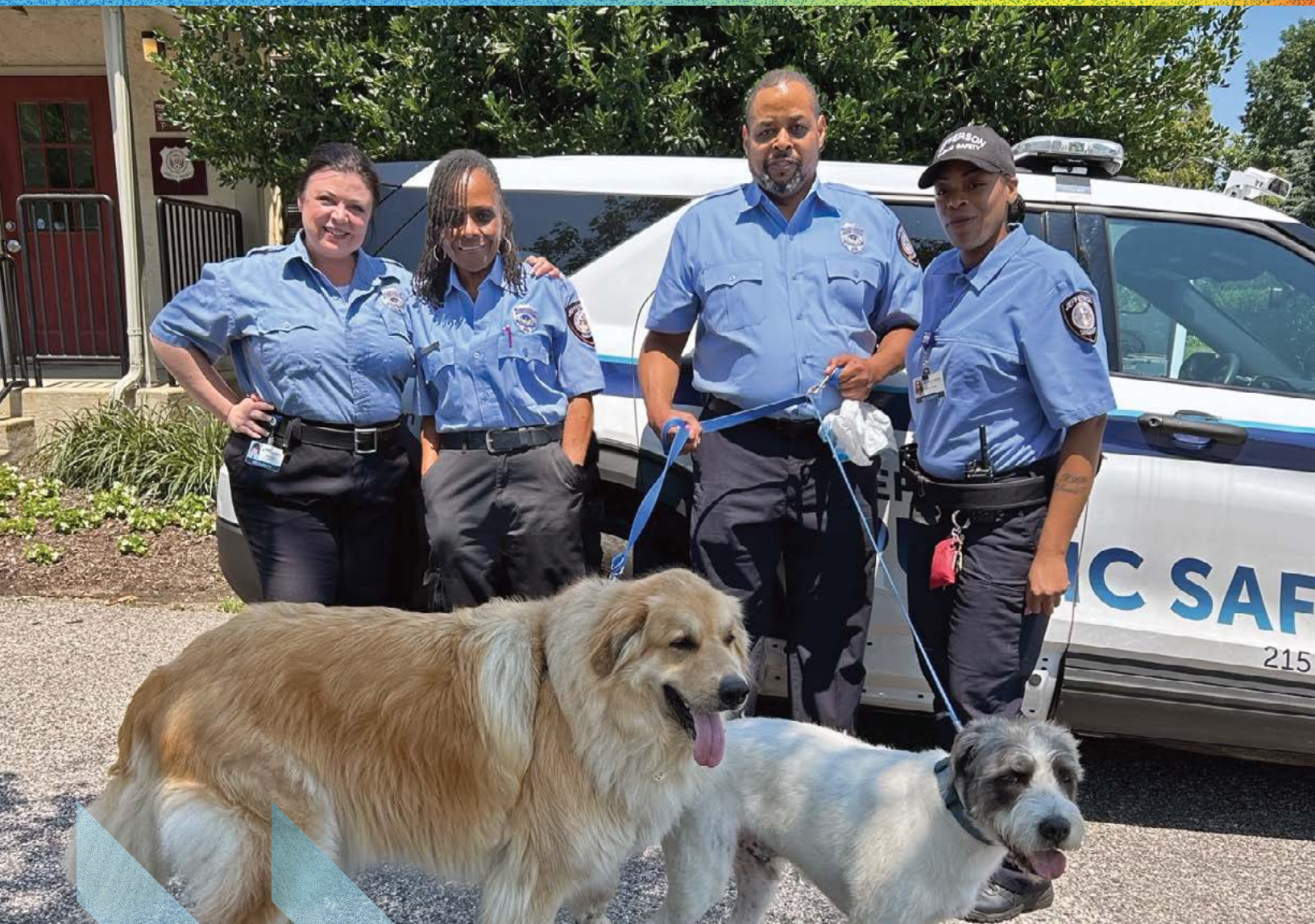




# 2025–2026 Parking and Campus Transportation Guide

## DEPARTMENT OF PUBLIC SAFETY

3480 West School House Lane

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**Thomas Jefferson  
University**

HOME OF SIDNEY KIMMEL MEDICAL COLLEGE



## 1. INTRODUCTION

It is the Department of Public Safety's goal to establish and ensure the safe driving conditions and orderly parking for all faculty, staff, students and visitors. The cooperation of all motorists on the Thomas Jefferson University East Falls campus is needed for these regulations to be effective. The act of parking or driving a motor vehicle on campus is a privilege, and the owner and/or operator is responsible for following all parking regulations and laws of the Commonwealth of Pennsylvania and the University. University parking rules, regulations and enforcement are in effect all year, including periods when classes are not in session. It is also understood that the University is not liable for personal injury, damage, or loss of property arising from the use of its parking facilities and roadways. The University reserves the right to amend these regulations at any time.

## 2. GENERAL REGULATIONS

**A. Faculty, staff and students on both the Thomas Jefferson University East Falls and Center City campus must register their vehicle to park on the East Falls campus.** For further assistance or information, call **215-951-2620** or see the Parking Policy on the [Public Safety website](#).

**B. The issuance of a permit does not guarantee a parking space that is the most convenient.** If you cannot find a valid parking space on Main campus, there is ample parking in the Ravenhill parking lot. Lack of space is not considered a valid excuse for improper parking.

**C.** All vehicles must park in the designated spaces. A parking space is delineated by lines on the pavement or bumper blocks. The lack of a 'no parking' sign or yellow curb does not signify that parking is permitted in that area. The University, having marked all approved spaces, is under no obligation to mark all areas where parking is prohibited.

**D.** The speed limit on campus is 15 mph.

**E.** A motor vehicle, as defined by these regulations, includes automobiles, motorcycles, mopeds, motor scooters, motorbikes and any other fully self-propelled, land-driven vehicles and **MUST** have a valid permit.

**F.** Trailers for towing of motor vehicles, boats or oversized vehicles, identified as those whose size requires the usage of more than one parking spot, are not permitted to be parked on campus property without prior approval from the Director of Public Safety or designee. Only properly licensed and registered vehicles in operable condition are allowed on campus. Vehicles that do not meet this standard will be reported as abandoned.

**G.** Vehicles may not be stored on campus, including University breaks and holidays, without Public Safety approval.

**H.** Vehicles may not be used to live in on University property.

**I.** The registrant is held responsible for any policy violations involving the registered vehicle.

**J.** It is unacceptable to place a ticket from a previous violation on a vehicle to give the impression that the vehicle has been currently ticketed.

**K.** When any vehicle is determined to have three (3) or more unsatisfied parking citations charged against it within one vehicle registration period, the vehicle may be subjected to immobilization and/or inability to register.

**L.** The parking and transportation policy is the sole authority for parking at the Thomas Jefferson University East Falls campus, unless otherwise indicated by the Director of Public Safety.

## 3. FIRST-YEAR RESIDENTIAL STUDENTS

First-year residential students are NOT permitted to bring vehicles to campus. First-year residential students are only eligible to register for a virtual permit and park on campus with approval from the Department of Public Safety. Should you bring a vehicle to campus without expressed permission from Public Safety, you may lose the privilege to obtain a future parking permit and/or it may result in disciplinary action taken within the University.

**Beginning in Fall 2026, first-year and second-year residential students are not permitted to bring vehicles to campus, unless given approval by the Department of Public Safety.**

## 4. FIRST-YEAR COMMUTER STUDENTS

First-year commuter students must park in the Ravenhill lot during active permit times. This means you can only purchase a Ravenhill permit.

## 5. FACULTY, STAFF AND STUDENT VEHICLE REGISTRATION

**A.** To register for a faculty/staff or student virtual parking permit, go to [jefferson.aimsparking.com](https://jefferson.aimsparking.com) or scan the QR code located to the right and on designated signs in the parking lots, and follow the instructions.



For instructions on how to register, go to:

[AIMS Registration Tutorial](#)

**B.** Be sure to use your campus key and current University password to log in to AIMS. A color-coded map identifying designated parking lots and information about parking regulations, updates and fees can be found on the [Public Safety website](#).

**C.** Your primary University function determines parking eligibility. Students with work-study employment or an internship must register for either a residential or commuter student parking permit.

**D.** Faculty, staff and students are prequalified in the AIMS database.

**E.** First-year commuter students **MUST** register for a Ravenhill permit.

**F.** A vehicle is considered registered only when a valid virtual parking permit is assigned to that vehicle.

G. "No Permit" citations will be issued for unregistered vehicles parked on campus.

#### H. Fee Information

|                                                 |                      |
|-------------------------------------------------|----------------------|
| I. Ravenhill parking permit .....               | FREE                 |
| II. Full-time faculty and staff (Annual) .....  | \$85                 |
| III. Part-time faculty and staff (Annual) ..... | \$40                 |
| IV. Upper-class commuter student (Annual) ..... | \$85                 |
| V. Part-time commuter student (Annual) .....    | \$40                 |
| VI. Residential student (Annual) .....          | \$85                 |
| VII. Vendor (Annual) .....                      | \$85                 |
| VIII. Visitor .....                             | \$3/day              |
| X. Event parking .....                          | Please see section 9 |

I. You will not be able to register for a new annual permit if you have unsatisfied parking citations from the previous year.

### 6. HOW TO CHANGE YOUR VIRTUAL PERMIT TO ANOTHER VEHICLE

Faculty, staff and students are responsible for registering a new, rental, temporary or loaner vehicle in their AIMS account. Your virtual permit is transferable between vehicles. However, your AIMS account MUST be updated with the correct make, model and license plate of the vehicle you are driving to campus.

To make these changes, visit the [Public Safety website](#) and click on [Online Parking Registration](#).

### 7. DESIGNATED PARKING LOT USAGE

**Designated parking lot usage is in effect** Monday through Friday, 7 a.m. to 5 p.m., during which time all registered vehicles MUST park in their designated lot. Monday through Friday, 5 p.m. to 7 a.m. and weekends Friday, 5 p.m. through Monday, 7 a.m., all registered vehicles may park in any available lot.

**Parking lot designations can be found by color on the parking map.**

#### A. Ravenhill Parking Lot (Yellow on map)

All first-year commuter students MUST park in the Ravenhill lot. All faculty, staff, vendor employees, upper-class commuter and residential students have the option of registering for a Ravenhill permit and may park in this lot with any permit.

#### B. Faculty, Staff and Vendor Parking Lots (Black on map)

If registered for a faculty, staff and vendor permit, you may park in the following lots:

- The first level and ramp of the parking garage.
- The four designated parking spots next to the ADA entrance to Downs.
- The designated spots behind Archer Hall.
- The designated lot next to DEC.
- The designated two rows in Tuttleman lot.
- The designated spots by the Alumni Baseball Field.
- The designated spots by Specter Center.
- The designated spots by Paley.
- The designated spots between Ronson Science and Scholler Hall.
- Smith parking lot.

#### C. Upper-Class Commuter Student Parking Lots (Green on map)

If registered for an upper-class commuter student permit, you may park in the following lots:

- The designated spots in the front half of the Independence Plaza (IP) parking lot.
- The bottom level of the parking garage, not including the ramp.
- The designated spots closest to Search Hall.
- The designated row in Tuttleman lot closest to School House Lane.
- The designated spots in the Downs, Hagger and Art II parking lots.
- Smith parking lot.

#### D. Upper-Class Residential Student Parking Lots (Blue on map)

If registered for an upper-class residential student permit, you may park in the following lots:

- Scholler Hall residents can park in eight (8) designated spots behind Gallagher.
- Townhouse residents can park in the designated spots adjacent to the front of the Townhouses.
- Independence Plaza (IP) residents can park in the designated spots in the back half of the IP parking lot.

#### E. Visitor Parking (Orange on map)

If registered for a visitor permit, you may park in the following lots:

- The parking spots in the Search lot closest to School House Lane without Admissions signs.
- The Ravenhill lot.

### 8. VISITOR REGISTRATION AND PARKING

A. To be considered a visitor, you cannot have any affiliation to the University. This includes parents, faculty guests, alumni, etc. If you have a campus key and a Thomas Jefferson University ID card, you are NOT a visitor. Visitor spaces are NOT intended for faculty, staff or students. If you are found in violation, you will be issued a parking citation.

B. To register for a visitor virtual permit, go to [jefferson.aimsparking.com](http://jefferson.aimsparking.com) or scan the QR code located to the right and on designated signs in the parking lots, and follow the instructions.



C. A vehicle is considered registered when a valid virtual parking permit has been assigned.

D. Visitor parking is available in the Search parking lot located on Main campus. Location shown in **orange** on the [parking map](#).

E. Additional parking regulations, updates and fees can be found on the AIMS registration page, as well as the [Public Safety website](#).

F. Hosts are responsible for their guests and their vehicles. During the week, Monday through Friday, 7 a.m. to 5 p.m., visitors must park in the designated visitor areas. Visitors may park within designated blue, green, white or yellow lots Monday through Friday, 5 p.m. to 7 a.m. and weekends Friday, 5 p.m. through Monday, 7 a.m.

G. Visitors with a valid, state-issued Disabled Person or Disabled Veteran plate or placard can park in any handicap spot on Main or Ravenhill campus with a virtual permit.

## 9. EVENT PARKING

For any event, please make parking arrangements with Public Safety at least seven (7) business days in advance. We will offer the hosting department, organization, group or individual a parking fee for all guests that have no affiliation to the East Falls campus. The designated lot will be determined after event registration has been submitted and is based on the event date/time, building location and anticipated number of guests. Please complete the [Event Form](#) on the Public Safety website.

The hosting department, organization, group or individual can also request that all guests purchase their own virtual permit for the event. Please direct them to section **8 (Visitor Registration and Parking)**. Failure to register may result in a parking citation.

## 10. HANDICAP PARKING FOR FACULTY, STAFF, STUDENTS AND VISITORS

All faculty, staff, students and visitors who have a valid state-issued Disabled Person or Disabled Veteran plate or placard must register in AIMS for a virtual permit. This will allow you to park in any handicap spot on campus, regardless of the lot designation.

A parking placard for persons with a disability is issued to the disabled person for their use or when they are being transported.

All violators will receive a ticket in the amount of \$301.00, which is the fine set forth by the City of Philadelphia.

## 11. TIME ZONE PARKING

Time zone parking is available to all registered vehicles, in an appropriately marked time zone parking space, (i.e. 10, 15, 20 or 30 minutes) with 4-way emergency lights flashing. Temporary parking should never occur in a handicap space or violate a parking regulation, such as parking in a fire lane, blocking traffic or creating a hazard.

## 12. VENDOR PARKING

Daily vendors using company vehicles must check in at the Facilities Department located on Main Campus, building #5 on the parking map. Daily vendors will be provided with a temporary hang tag permit. Violators will be subject to all parking fines.

## 13. FUEL-EFFICIENT VEHICLE PARKING

Fuel-efficient vehicles are those that meet the U.S. Green Building Council's LEED criteria. To determine if you have a fuel-efficient vehicle, go to the Public Safety website. Under Fuel-Efficient Vehicle Parking, click on [LEED Certified Vehicles](#) located at [greencars.org/news/list-leed-qualified-cars](http://greencars.org/news/list-leed-qualified-cars). This will bring up a spreadsheet of all model year 1998-2025 vehicles that meet the criteria. The University will only recognize vehicles on this list as fuel-efficient vehicles. These vehicles may park in the parking spaces designated for "fuel-efficient vehicles only." For exact locations of spots, please refer to the parking map. Any other non-fuel-efficient vehicles parked in these spots will be ticketed.

## 14. ACCIDENTS & DISABLED VEHICLES

**A.** All accidents involving motor vehicles, bicycles or pedestrians on University property should be reported to Public Safety at 215-951-2999 immediately.

**B.** Disabled vehicles should be reported to Public Safety as soon as possible.

**C.** Public Safety will tow, at the owner's expense, any vehicle creating a hazardous condition.

**D.** Abandoned vehicles are subject to being towed.

## 15. BICYCLING ON CAMPUS

### A. Bike Registration

I. Log in to your AIMS account using your campus key and current password.

II. Click "order permits" and agree to the terms of service.

III. Click "bicycle registration" permit.

IV. You will then need to upload a picture of your bicycle. One of the pictures must be your bike's serial number. After adding your images, click "confirm."

V. After clicking confirm, you will be prompted to enter your bicycle information.

VI. Once your vehicle information is entered, click "confirm."

VII. You will then be prompted to agree to the terms of service and be able to add your permit to your cart.

VIII. You will then be redirected to your cart, where you will enter your email address. Click "checkout."

Congratulations! You have successfully registered for a bicycle permit.

**B. Bike "Fix-IT" and Air Pump Station** - There is a permanent Bike "Fix-IT" and Air Pump Station located on the first floor of the parking garage, complete with a pump and tools. Refer to the parking map for bike rack locations on campus.

**C. Abandoned/Confiscation:** Thomas Jefferson University confiscates bicycles that are either abandoned or unclaimed. A bike is considered abandoned if it is not registered with the University and/or displays signs of significant neglect, such as flat or bent tires or missing parts. Public Safety will tag bikes that display signs of neglect before removing them. A bike is considered unclaimed if the owner does not pick up his/her bike within 60 days of confiscation or remains unclaimed after summer storage drop off. If the bicycle is registered, Public Safety will contact the owner. If the bicycle is not claimed at the end of the 60-day period, it will be donated, recycled or scrapped. The University is not responsible for damaged locks when removing abandoned bikes.

## 16. RAM VAN SHUTTLE

Public Safety is responsible for the Ram Van shuttle that makes a continuous loop at several stops located throughout the campus. You must follow all University policies and protocols when riding the shuttle. The Ram Van loops between the Ravenhill and Main campuses operating from 7 a.m. to 3 a.m., Monday through Friday and 10 a.m. to 3 a.m., Saturday and Sunday. Stops are conveniently located outside the Public Safety building (Ravenhill parking lot), the Tuttleman Center (Monday through Friday), Downs Hall and by the Ram Statue, adjacent to the Gallagher Athletic and Recreation Center. Please see the website for additional updates.

## 17. SEPTA (SOUTHEASTERN TRANSPORTATION AUTHORITY) KEY CARDS

SEPTA Key Cards are available to purchase at the Campus Store in the Kanbar Campus Center. Key Cards cost \$4.95 and the money is put back on the card once the customer creates an account with SEPTA online and registers the card. A minimum of five dollars must be loaded onto the Key Card when it is initially purchased. Once the Key Card is activated online, the total amount on the card will be \$9.95. Key Cards can be used for both SEPTA trains and buses. Purchasers have the option to add funds to an existing Key Card. Faculty, staff, students and vendor employees can receive a discount by emailing [transit@jefferson.edu](mailto:transit@jefferson.edu) to sign up.

Additional information and schedules for SEPTA can be found at [septa.org](http://septa.org).

## 18. VIOLATIONS, PENALTIES AND APPEALS

Staff, faculty, students and visitors must submit an appeal or pay a fine at [jefferson.aimsparking.com](http://jefferson.aimsparking.com) within 30 days. Properly submitted appeals will be reviewed by the Appeals Review Board as needed each semester. An appointment must be made with the Department of Public Safety in order to discuss parking violations.

**Note:** Continuous disregard of parking regulations and University policy may result in disciplinary action and loss of your parking privilege.

After disciplinary action, you may be referred to the University Community Standards process and face disciplinary action and loss of your parking privilege.

The following is a list of the violations:

### A. \$35 Fines

- Incorrect Lot for Permit Type
- Time Zone Violation
- Unattended Vehicle in a Drop-Off Zone

### B. \$85 Fines

- No Permit/Failure to Register

### C. \$50 Fines

- Immobilization Device Removal
- Careless Driving/Disregard of Traffic Signs
- Parking on Sidewalks, Grass or in Unauthorized Parking Areas

### D. \$100 Fines

- Registering a Vehicle for Another Student
- Blocking a Driveway/Crosswalk (towable violation)
- Parking in Marked Fire Lane (towable violation)
- Impeding the Movement or Operation of Emergency Equipment (towable violation)

### E. \$301 Fines

- Parking in or blocking an ADA-accessible space without a valid state-issued ADA-accessible hang tag or license plate.

\*Public Safety is unable to accept any type of payment for traffic violations.

## 19. RELOCATING/IMMOBILIZATION POLICY

**A. Immobilization:** When any vehicle is determined to have three (3) or more unsatisfied violations charged against it within one vehicle registration period, the vehicle may be subjected to immobilization. All outstanding violations must be satisfied, and \$50 paid to remove the immobilization device. The University is not responsible for damage resulting from immobilizing a vehicle.

**B. Attempting to remove an immobilizer boot or operate the vehicle with the immobilizer installed** will result in damage to the vehicle as well as the immobilizer. Any tampering with an immobilization device will result in loss of parking privileges, and the owner/operator will be responsible for any replacement costs of the immobilizing device, as well as removal charge.

**C. Relocating:** The University reserves the right to remove any vehicle that impedes or disrupts University business or the movement or operation of emergency activities. See Section 17, (Violations, Penalties and Appeals) for a list of all towable violations. The owner will be responsible for the costs involved in removing, impounding and storing such a vehicle.

The University is not responsible for damage to a vehicle resulting from towing a vehicle.

**D. Impounded vehicles not claimed by their owner within 30 days** will be considered abandoned and will be disposed of in accordance with state law.

## 20. UNIVERSITY LIABILITY

No liability is created by the granting of parking or vehicle operating privileges on property owned, leased or otherwise controlled by the University. Although Public Safety patrols campus parking facilities, the University assumes no responsibility for the care or protection of a vehicle or the contents while on University property. Parking a vehicle in the Townhouse parking lot next to the baseball field or in the Ravenhill parking lot next to the soccer field is at your own risk during baseball or soccer games and practices.

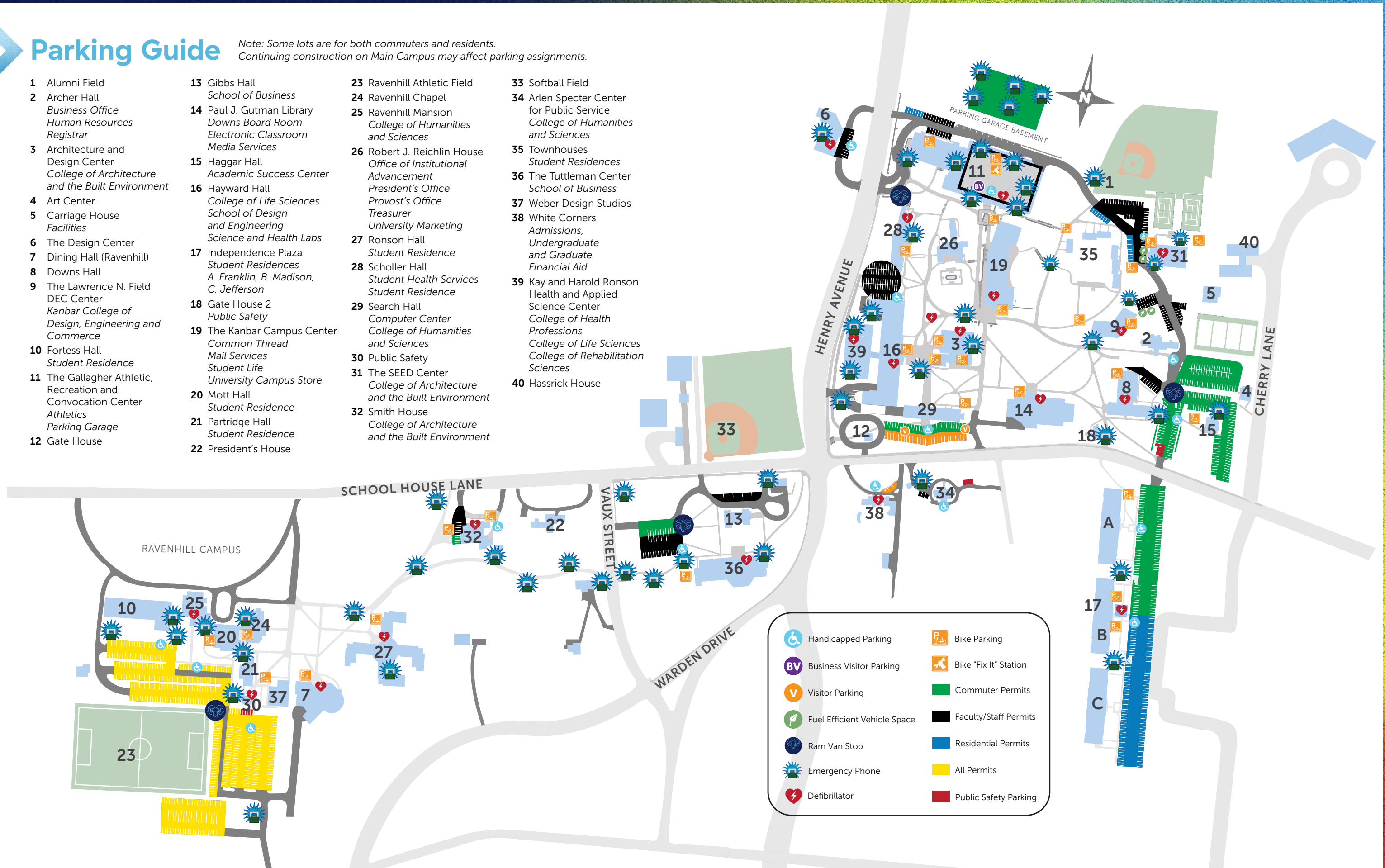




# Parking Guide

Note: Some lots are for both commuters and residents.  
Continuing construction on Main Campus may affect parking assignments.

- |                                                                                                   |                                                                                                               |                                                                                                                                                      |                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 Alumni Field                                                                                    | 13 Gibbs Hall<br>School of Business                                                                           | 23 Ravenhill Athletic Field                                                                                                                          | 33 Softball Field                                                                                                                                                         |
| 2 Archer Hall<br>Business Office<br>Human Resources<br>Registrar                                  | 14 Paul J. Gutman Library<br>Downs Board Room<br>Electronic Classroom<br>Media Services                       | 24 Ravenhill Chapel                                                                                                                                  | 34 Arlen Specter Center<br>for Public Service<br>College of Humanities<br>and Sciences                                                                                    |
| 3 Architecture and<br>Design Center<br>College of Architecture<br>and the Built Environment       | 15 Haggard Hall<br>Academic Success Center                                                                    | 25 Ravenhill Mansion<br>College of Humanities<br>and Sciences                                                                                        | 35 Townhouses<br>Student Residences                                                                                                                                       |
| 4 Art Center                                                                                      | 16 Hayward Hall<br>College of Life Sciences<br>School of Design<br>and Engineering<br>Science and Health Labs | 26 Robert J. Reichlin House<br>Office of Institutional<br>Advancement<br>President's Office<br>Provost's Office<br>Treasurer<br>University Marketing | 36 The Tuttleman Center<br>School of Business                                                                                                                             |
| 5 Carriage House<br>Facilities                                                                    | 17 Independence Plaza<br>Student Residences<br>A. Franklin, B. Madison,<br>C. Jefferson                       | 27 Ronson Hall<br>Student Residence                                                                                                                  | 37 Weber Design Studios                                                                                                                                                   |
| 6 The Design Center                                                                               | 18 Gate House 2<br>Public Safety                                                                              | 28 Scholler Hall<br>Student Health Services<br>Student Residence                                                                                     | 38 White Corners<br>Admissions,<br>Undergraduate<br>and Graduate<br>Financial Aid                                                                                         |
| 7 Dining Hall (Ravenhill)                                                                         | 19 The Kanbar Campus Center<br>Common Thread<br>Mail Services<br>Student Life<br>University Campus Store      | 29 Search Hall<br>Computer Center<br>College of Humanities<br>and Sciences                                                                           | 39 Kay and Harold Ronson<br>Health and Applied<br>Science Center<br>College of Health<br>Professions<br>College of Life Sciences<br>College of Rehabilitation<br>Sciences |
| 8 Downs Hall                                                                                      | 20 Mott Hall<br>Student Residence                                                                             | 30 Public Safety                                                                                                                                     | 40 Hassrick House                                                                                                                                                         |
| 9 The Lawrence N. Field<br>DEC Center<br>Kanbar College of<br>Design, Engineering and<br>Commerce | 21 Partridge Hall<br>Student Residence                                                                        | 31 The SEED Center<br>College of Architecture<br>and the Built Environment                                                                           |                                                                                                                                                                           |
| 10 Fortress Hall<br>Student Residence                                                             | 22 President's House                                                                                          | 32 Smith House<br>College of Architecture<br>and the Built Environment                                                                               |                                                                                                                                                                           |
| 11 The Gallagher Athletic,<br>Recreation and<br>Convocation Center<br>Athletics<br>Parking Garage |                                                                                                               |                                                                                                                                                      |                                                                                                                                                                           |
| 12 Gate House                                                                                     |                                                                                                               |                                                                                                                                                      |                                                                                                                                                                           |







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