



## STUDENT DEVELOPMENT PROGRAMS

Kanbar Campus Center, Suite 311 | p: 215.951.2634 | f: 215.951.2644

### Faculty Mini-Grant Program

**Purpose:** An engaged learning experience is a cornerstone of our signature pedagogy; supporting faculty-student interaction outside the classroom is a critical element to student engagement and success. Our faculty mini-grant program is designed to support initiatives to advance this work in both the **first-year of college** and the advancement of **service-learning** pedagogy at all levels of the undergraduate experience. The Division of Student Life has designated a limited amount of funding to encourage an interactive experience between students and their faculty beyond the traditional classroom. These co-curricular activities can be tied to specific course content and/or designed to create community among the students in the course section.

The goal of the First Year Experience program is to connect students to each other, the University community, and the City of Philadelphia, and to promote the development of Philadelphia University students as active citizens and professionals by nurturing an ethic of service that encourages personal and social responsibility. Visit our website at [www.PhilaU.edu/FYE](http://www.PhilaU.edu/FYE) for more information.

The purpose of the service-learning initiative is to encourage the development of Philadelphia University students as active citizens and professionals by nurturing an ethic of service promoting personal and professional responsibility. Visit our website at [www.PhilaU.edu/community/forfaculty.html](http://www.PhilaU.edu/community/forfaculty.html) for more information.

#### Allocation:

- There is a maximum allocation of \$500 per faculty member per course each semester.
- Funds are available on a first come, first serve basis until all funding has been allocated.

#### Guidelines:

- Funds may be used during the Fall 2009 and Spring 2010 semesters.
- Funds are to support interactive experiences for first-year courses and/or the use of service-learning at all levels of the undergraduate experience.
- Faculty must participate with students in the experience that is being funded.
- Two to three faculty may work together to plan a larger event open to multiple course sections if all involved faculty apply and are approved for funding.
- The Student Development professional staff is available to provide additional programming assistance such as bus reservations or event information, if needed.
- All interested faculty must submit an application through the Assistant Dean for Student Development, Attn: Aurélio Manuel Valente, Kanbar Campus Center, Suite 311.

#### Application Process:

- Applications will be reviewed as they are received by Student Development.
- Please submit the application as soon as possible with a minimum of three weeks prior to the proposed activity.
- Application is attached. Please submit via campus mail to the Office of Student Development. If you would like an electronic version, please e-mail us at [StudentDevelopment@PhilaU.edu](mailto:StudentDevelopment@PhilaU.edu).

*For more information, contact Student Development at 215/951-2634.*



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## Faculty Mini-Grant Application

**Directions:** Please complete this form and submit it to the Office of Student Development, Attn: Aurélio Manuel Valente, Suite 311 Kanbar Campus Center, or submit all the information via e-mail to [ValenteA@PhilaU.edu](mailto:ValenteA@PhilaU.edu). If you have questions regarding the application, please call ext. 2634.

**Faculty Member Name:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Extension:** \_\_\_\_\_

**Course Name, Number & Section Number:** \_\_\_\_\_

**Please Check:**       First-Year Experience    Service-Learning       Both

**Number of Students in Course:** \_\_\_\_\_      **Date of Event:** \_\_\_\_\_

**Description of Interactive Experience** (requests involving the “Finding Philadelphia” theme and/or the integration of service-learning pedagogy are highly encouraged).

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**Amount of Mini-Grant (please provide a brief description of the cost not to exceed \$500):**

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**Indicate how you will you encourage students to participate:**

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**I understand that if funding is approved, program evaluations, a list of all attendees, itemized expenditures and related receipts must be turned in to Aurélio Manuel Valente no later than one week following the activity.**

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_