

# Editor-in-Chief

## *American Journal of Medical Quality*

Thomas Jefferson University, College of Population Health is searching for a new Editor-in-Chief (EiC) for the peer-reviewed scientific journal, [American Journal of Medical Quality](#). As the Journal's intellectual and strategic leader, the EiC plays a pivotal role in the success of the Journal and is accountable for its credibility and influence. The EiC is responsible for shaping the Journal's Vision, Aims and Scope, ensuring the quality and relevance of published content, and guiding a rigorous peer review process. The EiC acts as the primary liaison between the Journal and its broader scholarly community, by advocating for its reputation within the field, soliciting invited content, and ensuring the wide dissemination of content by flagging key articles for promotion by the publisher.

The Journal is owned by the [American College of Medical Quality](#) (ACMQ), published by Wolters Kluwer, Inc., and is managed by the Jefferson College of Population Health (JCPH). As such, the EiC will have a matrixed reporting relationship to ACMQ and Wolters Kluwer, with ultimate accountability to the JCPH Dean.

### Scope of Work

The Editor-in-Chief is responsible for:

- Soliciting high-quality manuscripts from high-impact authors.
- Encouraging new and established authors to submit research and review articles.
- Maintaining oversight of the process for submission and peer review of manuscripts.
- Working with the Managing Editor to establish policies and guidelines that ensure timeliness and adherence to best practices.
- Making appropriate decisions on all considered manuscripts and remain the final decision-maker over which manuscripts are accepted for publication.
- Recruiting, developing, and supporting actively engaged Associate Editors and members of the Editorial Board.

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- Identifying, onboarding, and managing a sufficient pool of expert reviewers to provide timely and scientifically valid feedback to authors and recommend editorial decisions to the EiC.
- Advocating for, and promoting, the Journal to the greater scientific community.
- Regularly reviewing with the Publisher and Dean all relevant Journal metrics, including time to first decision, overall review time, rejection rate, Impact Factor, CiteScore, downloads, and other measures of access and usage.
- Developing and implementing a plan to continuously increase the access, usage, and impact of the Journal.

## Qualifications

Candidates with the following qualifications and traits are strongly encouraged to apply:

- Respected and accomplished thought leader in the field who maintains awareness of emerging areas of research and practice relevant to the field.
- Author with a record of published articles in scholarly journals.
- Experience as an Editor-in-Chief, associate Editor-in-Chief, Editorial Board member, or productive reviewer for a peer-reviewed journal.
- Energetic, with excellent organizational, communication, and interpersonal skills.
- Skilled at helping authors communicate their work in clear and readable prose and graphics.
- Familiar with and willing to use a Web-based manuscript tracking system to expedite review and publication of submitted manuscripts.
- Available to meet the demands of the position, with sufficient time and institutional support as needed.

## Term & Compensation

The initial term for the EiC will be five years, with the option to renew. The EiC will enter into a contractual relationship with Thomas Jefferson University as an Independent Consultant—either individually or through an employer or business. Although the role is primarily honorific, compensation is available in the form of fixed payments and performance-based incentives.

## More Information & How to Apply

For more information about the position, please contact Dr. Alexis Skoufalos, Associate Dean for Strategic Initiatives at [Alexis.Skoufalos@Jefferson.edu](mailto:Alexis.Skoufalos@Jefferson.edu). After an initial screening, candidates will be provided information on how to apply.