



Request for Course Revalidation

Submit this form to the Director, Office of Academic Affairs. Complete one form per course. Students must also submit a course revalidation fee of \$100 per credit hour. Students should read the Course Revalidation policy in the Student Handbook for more information.

Student Information

Student Name: _____ Campus Key: _____

Email: _____ Date Submitted: _____

Program: Graduate Certificate Master's Doctoral

Program Name: _____

Expected Graduation Date: _____

Course Information

Please attach the detailed syllabus of the course you are seeking to revalidate. The syllabus should be from the term it was taken.

Course Number and Name: _____

Term Completed: _____ Instructor: _____

JCPH OFFICE USE ONLY

Course Reviewer: _____ Date Reviewed: _____

Request Approved

Request Denied; Reason: _____

Director, OAA (Signature): _____ Date: _____