



Transfer of Credit Request

Please read the Transfer of Credit Policy in the Student Handbook before completing this form and submitting it to your advisor.

Student Information

Student Name: _____ Campus Key: _____

Program: _____

Course Information

Please attach to this application a detailed syllabus of the course to be transferred and an unofficial transcript. Submit one application per requested transfer course.

Course Number and Name:

Institution:

Grade: _____ Credits: _____ Term Completed: _____

JCPH Equivalent Course:

JCPH OFFICE USE ONLY

Course Reviewer: _____ Date Reviewed: _____

Request Approved Request Denied; Reason:

Program Director: _____ Date: _____

Director, Academic Affairs: _____ Date: _____