

**THOMAS JEFFERSON UNIVERSITY
CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT
HIGHER EDUCATION EMERGENCY RELIEF FUND -- STUDENT RELIEF
THIRTY-DAY FUND REPORT**

Thomas Jefferson University (“TJU”) submits this report (the “Thirty-Day Fund Report”) in accordance with its reporting requirements under the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”) and pursuant to its receipt of funds designated for Student Relief through the Higher Education Emergency Relief Fund (“HEERF”). The Thirty-Day Fund Report conforms to requirements set forth in the Certification and Agreement, submitted by TJU on April 24, 2020, and the U.S. Department of Education Guidance on “Higher Education Emergency Relief Fund Reporting- Emergency Financial Aid Grants to Students” published on May 6, 2020¹.

1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students. On April 24, 2020, Thomas Jefferson University submitted the required certification to apply for funding under the CARES Act. In doing so, TJU committed to using not less than 50% of the total institutional award to provide Emergency Financial Aid Grants to students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students. Thomas Jefferson University has received \$2,120,092 to award Emergency Financial Aid Grants to students.
3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter). All applications submitted between May 15 and May 19, 2020 are currently under review. TJU anticipates that distribution will commence on May 29, 2020. Due to the number of applications received, TJU closed the application process on May 19, 2020. Subsequent reports will provide information on the total number of students awarded and average award per recipient.
4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act. Based on the TJU total number of students who applied for Title IV aid by completing the Free Application for Federal Student Aid for the 2019-2020 academic year, it is estimated that approximately 6,503 TJU students are eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and therefore, contingent upon available funding, would be eligible to receive CARES Act Emergency Financial Aid Grants.
5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act. All applications submitted

¹ The Department’s May 7, 2020 guidance may be found at <https://ifap.ed.gov/electronic-announcements/050620HigherEdEmergencyReliefFundRptg>.

between May 15 and May 19, 2020 are currently under review. TJU anticipates that distribution will commence on May 29, 2020. Subsequent reports will provide information on the total number of students awarded and average award per recipient

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act. Thomas Jefferson University established a CARES Act Grant Policy and Procedure Committee that includes membership from the Provost Office, Legal Affairs, Internal Audit, Financial Aid, Registrar, Student Accounts, Student Affairs and Information Services and Technology. This Committee, which is a subset of the overarching CARES Act Committee, developed the policy/procedure for the evaluation of applications, including the development of a rubric for scoring standard questions related to: loss of income, housing, utility, technology, medical, childcare, and other educational and personal expense needs. TJU's online application also filters applicants in accordance with Department of Education eligibility requirements, such as U.S. citizenship or eligible non-citizen, enrollment in a program that is not an entirely online program, and/or enrollment in a degree granting program.

Applicants are required to respond to the questions, as noted above, and awards are calculated based on the applicant's total rubric score. Students could apply for the federal maximum of grant of \$6,195. However, in an effort to ensure that the greatest number of eligible students received funding, TJU has capped individual awards at \$3,000.

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants. Thomas Jefferson University sent an email to all students, who were enrolled as of spring 2020, which advised of the availability of the funding and provided a direct link to the online application. The email also included the Department of Education eligibility criteria and a direct email address COVID19CaresAct@jefferson.edu where students could submit specific questions related to the application process. This email and dedicated email address were further supplemented by the dedicated website: https://www.jefferson.edu/coronavirus/cares_faq.html

Based on the number of applications, a second notice was sent on May 18, 2020 to students enrolled in the spring 2020 semester who had yet to submit an application. The email informed those students that due to the high volume of applications received, it was necessary to close the application process in the near term. The application was closed on the morning of Tuesday, May 19. Students who applied after that time received a message advising them that the application was now closed. Students were asked to send follow-up questions via email to the dedicated email address referenced above.

Note: All questions submitted to the dedicated email address are answered in 24 – 72 hours during normal business days.