

**THOMAS JEFFERSON UNIVERSITY  
HIGHER EDUCATION EMERGENCY RELIEF FUND (HEERF) STUDENT RELIEF  
QUARTERLY REPORT  
SEPTEMBER 30, 2021**

Thomas Jefferson University (“TJU”) submits this quarterly report in accordance with its reporting requirements under the Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (“CRRSAA Act”) (P.L. 116-260) and American Rescue Plan Act, 2021 (ARP) section (a)(1) and (a)(4) program, pursuant to its receipt of funds designated for Student Relief through the Higher Education Emergency Relief Fund (“HEERF”). This report conforms to requirements set forth in the Certification and Agreement, submitted by TJU on April 24, 2020, and the U.S. Department of Education Guidance on Notice of Public Posting Requirement of Grant Information for Higher Education Emergency Relief Fund (HEERF) Grantees published on May 13, 2021<sup>1</sup>.

1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use all funds received under the HIGHER EDUCATION EMERGENCY RELIEF FUND (HEERF) -- STUDENT RELIEF to provide Emergency Financial Aid Grants to students.

TJU committed to using HEERF funding to provide Emergency Financial Aid Grants to students.

2. The total amount of funds that the institution will receive or has received from the Department as per the ARP award notice received on May 24, 2021 [for] Emergency Financial Aid Grants to Students.

Thomas Jefferson University received \$5,692,845 to award in HEERF III ARP Emergency Financial Aid Grants to students.

3. The total amount of Emergency Financial Aid Grants distributed to students under ARP Act as of the date of this report.

TJU has awarded \$5,524,432 to students as of September 30, 2021 in the form of Emergency Financial Aid Grants. As of September 30, \$1,884,271 has been distributed to students, with the remaining \$3,640,161 scheduled to be distributed in October 2021. The remaining award of \$168,413 will be distributed before the next quarterly report.

4. The estimated total number of students at the institution eligible to receive Emergency Financial Aid Grants to students under ARP Act.

Based on the TJU total number of students enrolled as of February 15, it is estimated that approximately 7858 students are eligible, contingent upon available funding, to receive CRRSAA Emergency Financial Aid Grants.

5. The total number of students who have received an Emergency Financial Aid Grant to students under ARP.

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<sup>1</sup> The Department’s May 13, 2021 guidance may be found at <https://www.federalregister.gov/documents/2021/05/13/2021-10196/notice-of-public-posting-requirement-of-grant-information-for-higher-education-emergency-relief-fund>

TJU awarded ARP Emergency Financial Aid Grants to 2263 students.

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under the ARP Act.

Prior to the disbursement of the first round of CARES Act funding, TJU established a CARES Act Grant Policy and Procedure Committee that included membership from the Provost Office, Legal Affairs, Internal Audit, Financial Aid, Registrar, Student Accounts, Student Affairs and Information Services and Technology. This Committee, which is a subset of the overarching CARES Act Committee, developed the policy and procedures for the evaluation of applications, including the development of a rubric for scoring standard questions related to: loss of income, housing, utility, technology, medical, childcare, and other educational and personal expense needs. The Committee has continued to function in the same capacity with respect to the distribution of the HEERF III ARP Emergency Financial Aid Grants to students.

Student applicants were required to respond to questions to determine need and awards were calculated based on the applicant's total rubric score. Students could apply for the maximum grant of \$6,495. However, in an effort to ensure that the greatest number of eligible students received funding, TJU capped individual awards at \$4,000.

The HEERF III ARP main application process closed on September 21, 2021.

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

Thomas Jefferson University sent an email to all students in July 2021, who were enrolled as of summer 2021, and a second email in September 2021 to those enrolled in the fall semester, which advised of the availability of the funding and provided a direct link to the online application. The email also included the Department of Education eligibility criteria and a direct email address [COVID19CaresAct@jefferson.edu](mailto:COVID19CaresAct@jefferson.edu) where students could submit specific questions related to the application process. This email and dedicated email address were further supplemented by the dedicated website: [https://www.jefferson.edu/coronavirus/cares\\_faq.html](https://www.jefferson.edu/coronavirus/cares_faq.html).