Requesting and Editing Captions in Studio

Created by the Academic Commons (last updated 10/12/20)

Studio can automatically generate closed captions for your recordings using artificial intelligence. Closed captions are an important accessibility tool for students who may be hard of hearing, non-native speakers of English, or simply trying to study in a loud place or in the library without headphones. We highly recommend adding captions to your Studio recordings. This guide describes how to request captions and how to make any corrections that are needed.

How do I request automatically generated closed captions for my Studio video?

➢ **Open any of your created or uploaded recordings by clicking on the card/tile from your library (captions cannot be added to videos linked from YouTube)**

  ❖ Below the video player, select the Captions tab

  ❖ On the left half of the screen, select the language spoken in your video so that the correct AI tool will be used

    ▪ This is not a translation tool – you must select the language you used in the recording. Studio will not generate captions that translate your speech into another language

  ❖ Request the captions, which will take some time to process. You'll receive an email when they are ready, so you can close the page after initiating the request

    ▪ [How do I add captions to Canvas Studio media in a course?](#) guide from Canvas Support

How do I edit captions once they have been created?

➢ **Automatically generated captions are about 85% accurate and must be reviewed and corrected before being added to the recording**

  ❖ When your captions are ready, return to the Captions tab of your video

  ❖ Select the 'Review and Publish' button next to your auto-generated captions

  ❖ Review the captions as generated by the computer and make any necessary adjustments by clicking into the text boxes and editing the text as needed

    ▪ Common areas that require correction are proper nouns, technical terms, and punctuation at sentence or phrase boundaries

❖ After editing, use the green Publish button at the top of the page to attach your captions to the video

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Getting Help with Studio

➢ **See Canvas' Studio Guides:** https://community.canvaslms.com/t5/Studio/tkb-p/studio
➢ **Center City: Contact the Academic Commons' Educational Technologies team at EdTech.Support@lists.jefferson.edu or call (215) 503-2830**