

## **Public Accessibility to Financial Conflict of Interest Information**

Persons seeking information concerning any Significant Financial Interest related to Public Health Service of the U.S. Department of Health and Human Services<sup>1</sup> (“PHS”)-funded research at Thomas Jefferson University may submit an electronic or mailed request directed to the Coordinator for University Conflicts of Interest using the official information request form posted at <http://www.jefferson.edu/counsel/coi.html>

If a properly submitted written request for information is received by the Coordinator for the University’s Conflicts of Interest Committee, and the following three criteria are met:

- The Significant Financial Interest was disclosed and is still held by the senior/key personnel for the PHS-funded research project identified by the Institution in the grant application, progress report, or any other required report submitted to the sponsor;
- The University’s Conflicts of Interest Committee has determined that the Significant Financial Interest is related to PHS-funded research; and
- The University’s Conflicts of Interest Committee has determined that the Significant Financial Interest is a Financial Conflict of Interest under the University’s Conflicts of Interest Policy’’

The University’s Conflicts of Interest Committee will, within five (5) business days of receipt of the written request, issue to the requestor(s) a written Financial Conflict of Interest Information Disclosure letter, which contains the following information:

- i. Investigator’s name;
- ii. Investigator’s title and role with respect to the research project;
- iii. Name of the entity in which the Significant Financial Interest is held;
- iv. Nature of the Significant Financial Interest; and

---

<sup>1</sup> The PHS consists of eight operating agencies that may fund research:

1. Agency for Toxic Substances and Disease (ATSDR)
2. Agency for Healthcare Research and Quality (AHRQ)
3. Centers for Disease Control and Prevention (CDC)
4. Food and Drug Administration (FDA)
5. Health Resources and Services Administration (HRSA)
6. Indian Health Service (IHS)
7. National Institutes of Health (NIH)
8. Substance Abuse and Mental Health Services (SAMHSA)

- v. Approximate dollar range of the Significant Financial Interest (dollar ranges will be reported using the following format:

Dollar Range	Increments
\$0-\$4,999	
\$5,000-\$9,999	
\$10,000 - \$19,999	
\$20,000-\$100,000	by increments of \$20,000
amounts above \$100,000	by increments of \$50,000

The Conflicts of Interest Committee will not assign a dollar range value to a Significant Financial Interest if it cannot readily determine the value of the Significant Financial Interest through reference to public prices or other reasonable measures of fair market value.

Transmit all requests for disclosure of information concerning a Significant Financial Interest related to PHS-funded research at Thomas Jefferson University to:

Enterprise Office of Corporate Compliance  
c/o COI Administrator  
Thomas Jefferson University  
834 Chestnut Street, Suite 450  
Philadelphia, PA 19107

Electronic requests may be emailed to the COI Administrator at [JEFFCOISmart@Jefferson.edu](mailto:JEFFCOISmart@Jefferson.edu). Please use the subject line: **Request for Disclosure of Financial Conflict of Interest Information.**