Biostatistics Fee and Service Center Quick Guide

Fee for Service Rates *(For use when there is not enough work or $$ to budget effort on a project)*

For work completed after July 1, 2020 the rates are:

**Faculty:** $144/hour (internal)  
**Staff:** $85/hour (internal)

Please consult Benjamin Leiby to determine the appropriate number of hours to budget for proposed projects.

Biostat Service Center Rates  
*(Sample Budget Justification can be found on the next Page)*

**Biostatistics Service Center FTE Charges:**

**Level I:** $115,700/FTE *

**Level II:** $89,700/FTE

*All grant proposal budgets should include Level I.*

Level II comes into play once the grant is funded and a particular staff person is assigned to the project.

**Biostatistics Service Center Staff (Masters):**

(The following staff members should not be named in the budget, but the expense should be included in the Biostatics Service Fee Expense line item).

**Level I:**

Sarah Hegarty  
Misung Yi

**Level II:**

Joshua Banks  
Ayako Shimada

Biostat Fee Rate  
*(Sample Budget Justification can be found on the next Page)*

**Biostatistics Fee for Faculty Effort:** $10,800/Faculty FTE

**Biostatistics Faculty (PHD):**

Benjamin Leiby  
Inna Chervoneva  
Scott Keith  
Constantine Daskalakis  
Tingting Zhan
**Budget Justifications**

**Biostatistics Fee**

The Biostatistics Fee (BF) funds the computing and other operational (non-personnel) expenses incurred by the Division of Biostatistics in direct support of the proposed research project. The BF provides for support of computer hardware and specialized software, including SAS, Stata, StatXact, Mplus, East, MatLab, SUDAAN, and NONMEM, as well as access to statistical journals. The BF does not include any indirect cost expenses (such as secretary, phone, or rent), and none of the resources provided by the BF are included in indirect costs recovered by the Division of Biostatistics. The cost rate is computed and reviewed annually. The Fiscal Year 2020/21 rate is $10,800 per faculty FTE. There are XX FTEs of faculty effort in year 1 of the project, and the BF is XX x $10,800 = YY for year 1.

---

**Biostatistics Service Center**

The Biostatistics Service Center (BSC) provides master’s-level statistical analysis support to Jefferson researchers. Personnel in the BSC provide assistance with data management, statistical programming, and preparation of reports and manuscripts. BSC staff have experience developing REDCap and Access databases and using SAS, R, Stata, and other statistical packages.

For this project, BSC staff will provide the following services:

[List Project Specific Tasks]

The FY20/21 charge for this service is $115,700 per FTE. This project will require XX FTEs of BSC support in year 1 for a total BSC cost of XX x $115,700 = YY for year 1. The BSC charge covers salary and fringe benefits and all other direct costs associated with this effort. The Biostatistics Fee is not charged on this effort.