Thomas Jefferson University

College of Rehabilitation Sciences - DPT

Go to thomasjeffersoncompliance.com and create your account.

Complio will send you an activation email, please click on this email to activate your account. If you do not click on this link, you will not be able to continue.

Click here to create your account
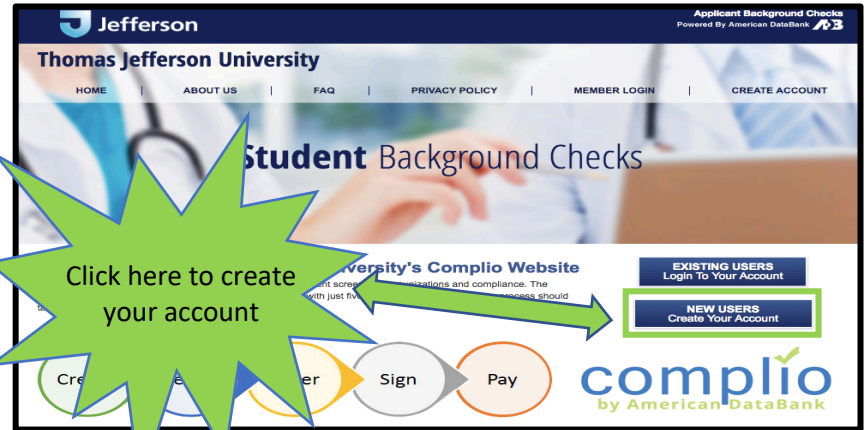
Select College of Rehabilitation Sciences, Doctor of Physical Therapy, if you're an In or Out of State student, and then Load Packages. You will see several different packages listed, please refer to your school if you're unsure of which package you need to order. American DataBank does not know which package you need.

Institution Name:	Thomas Jefferson University			
Select School: *	College of Rehabilitation Sciences	Select Program:*	Doctor of Physical Therapy	Select In or Out of State:*	In-State

Load Packages

PLEASE NOTE: American DataBank does not know what package you need and will refer you back to your school if you are unsure. Please verify with them before ordering. Please review our refund policy if you have any questions.

Bundles

☑ **Comprehensive Criminal Background Check and Compliance Tracking for In-State Students**

Doctor of Physical Therapy — Vie...

⦿ 3.5 years ($5.00)

Comprehensive Criminal Background Check and Compliance Tracking for In-State Students ($70.00) — This...

Estimated Bundle Total: $ 75.00

Tracking
Immunization Package(s)

○ Jefferson Medical Records Package — Vie...

○ 12 Months Subscription ($30.00)

Estimated Tracking Total:

Screening

○ Criminal Background Check Only- ONLY ORDER IF INSTRUCTED ($42.00) — This...

○ Electronic PA DHS Fingerprint Search Only for In-State - ONLY ORDER IF INSTRUCTED ($50.00) — This...

☐ Nationwide and State Background Check In-State ($39.00) — This...

Notice

You will receive emails with forms/instructions for the following service(s):

- PA Child Abuse Registry

I have understood the above information

Clicking this box means you know you'll need to check your email for the PA Child Abuse Registry Instructions.

You will need to fill out some information so that your fingerprints can be processed. Please fill this out accurately, as any misinformation entered can slow down the completion of your background check.

Once you complete your order by entering your payment information, you will receive an email from American DataBank that describes the Fingerprinting Instructions. The email comes from support@americandatabank.com. The subject is "IMPORTANT – Electronic Department of Human Services FBI Registration ID - Jefferson"

You will not have a set appointment time, we schedule you for a walk-in appointment to eliminate any scheduling conflicts. If you need to change your location, email nobody@uemail.identogo.com or call (844) 321-2101. If you have any questions about your appointment, please either email nobody@uemail.identogo.com or call (844) 321-2101.

You will receive your results via mail. You will need to email them to support@americandatabank.com

Your fingerprints will be processed by the FBI in the order they are received. Average turnaround time is 2-4 weeks after they are rolled.

If your fingerprints were rolled more than 2-4 weeks ago and you do not have results, please email Identogo - nobody@uemail.identogo.com or call (844) 321-2101.

To ensure your prints are not rejected by the FBI you please review common rejection reasons. If they are rejected, you will need to start the process over.

You will receive your results via mail. You will need to email them to support@americandatabank.com

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E Fast Fingerprinting Information

Gender*	Male	Race*	Caucasian
Eye Color*	Brown	Hair Color*	Brown
Weight(lbs)*	180.00	Height in Ft. (Ex: 5.10)*	5.11
Place of Birth (State)*	Florida	Place of Birth (Country)	UNITED STATES
Are you US Citizen (Y/N)?*	Y		

← Previous   Next →   ✗ Cancel

IMPORTANT Electronic Department of Human Services FBI Registr…

Student@tju.edu

IMPORTANT Electronic Department of Human Services FBI Registration ID - Jefferson

Dear Student/Faculty Member:

American DataBank has received your order and payment for the Pennsylvanian Department of Human Services Electronic Fingerprint Search.

You are now registered to have your fingerprints taken at an IdentoGo location and will be receiving an email from nobody@uemail.identogo.com with your location details.

Your Registration/ UE ID is: STUDENT ID
Your Authorization Code: CODE

*** PLEASE NOTE: If you do not use the Authorization Code provided as your payment method we will not issue you a refund. ****

Once you have been fingerprinted you will receive your results via mail within 2 - 4 weeks.
If you wish to change your location or schedule an exact appointment date and time with IdentoGo you can do so by clicking on the "Schedule or Manage Appointment" link located near the bottom of the "IdentoGo Service Confirmation " email you will receive.
IMPORTANT You must have your UE ID and Driver's License to submit your electronic FBI Fingerprints at an IdentoGo location.

If you do not have an active Driver's License you may bring an alternative active government issued identification. You will need to contact IdentoGo to notify them of this change, you can contact them at **(844) 321-2101**and select option 3 to modify your appointment.
Please note: The name of your identification must match the name provided for this order.
Please do not hesitate to contact our office with any further questions or concerns.

Thank you,
Customer Support
American DataBank Group
110 16th Street 8th Floor
Denver, CO 80202
Phone: (303) 573-1130; 1-800-200-0853
Email: support@americandatabank.com

Reasons for Rejections of Fingerprints by the FBI:

- Poor penmanship or fingerprint quality
- Submission on non-standard fingerprint card
- Use of pencil or ink other than blue or black
- Missing or invalid required data (i.e. date of birth)
- Descriptive data not complete (i.e. name not shown at top of card)

The FBI has sole discretion on the acceptance of fingerprints. Here are some tips to help prevent your fingerprints from rejection:

TO IMPROVE WORN RIDGE DETAIL
- Ridge Builder
- Corn Huskers Lotion
- Lotion containing Aloe Vera
- Massaging fingers to force blood to fingertips

TO OBTAIN LEGIBLE PRINTS
- Minimize hand-washing to avoid worn ridge
- Applying lotion like Corn Huskers or Ridge Builder at night and wearing gloves to bed. This helps reform the ridge detail of your fingerprints.

Associating Documents

Return to your Home page, where you will see the list of requirements listed.

Click "Enter Requirements" to the right side and indicate which required items you are submitting. You will see what is required to become compliant for each category as soon as you click "Enter Requirements".

Choose the documents from your computer to upload. If you've already uploaded a document once, you can select it from the Document drop down in each category. Simply choose the file you wish to associate to the item.

You may need to submit multiple items for a single compliance category. You may also assign the same document to multiple items.

Enter the details required for each item – date, results, etc.

Documents are reviewed within 1-3 business days. Be sure to submit documents at least 3 business days prior to any deadline you have.

Don't forget to click "Submit"!

Compliance Category/Item (Expand / Collapse)	Requirement Explanation	
Required Compliance Category		
❌ MMR		➕ Enter Requirements
❌ Varicella		➕ Enter Requirements
❌ Hepatitis B		➕ Enter Requirements
❌ Tuberculosis		➕ Enter Requirements

❌ MMR

Add New Requirement

ⓘ **MMR:**

You must submit proof of a Measles Titer, Mumps Titer, and

If any of your titers are not positive (negative or equivocal)

If you must submit MMR Boosters, they must be dated at le

Select a requirement: |--SELECT--|

--SELECT--
MMR Booster 2
Measles Titer
Mumps Titer
Rubella Titer
MMR Booster 1

❌ Hepatitis B

You might need to submit more than one item for each category. You can associate the same document to more than one item in each category. In this example I would want to associate my document to each titer – Measles, Mumps, and Rubella. I then need to add my result and my date for each titer as well.

ⓘ **MMR:**

You must submit proof of a Measles Titer, Mumps Titer, and a Rubella Titer, dated within the last 10 years.

If any of your titers are not positive (negative or equivocal) you must submit 2 MMR Boosters dated after your not... titer(s).

If you must submit MMR Boosters, they must be dated at least 30 days apart. You will be compliant for 30 days after you... Booster 1.

Select a requirement:	Measles Titer ▾	Apply For Exception

fill the form below for Measles Titer

Date:	02-05-2018	📅	Docum...
Results:	Positive ▾		
Upload Additional Documents:	🟢 MMR Titer.jpg ✕ Remove		
	Browse		
Note:			

I need to associate this document to all titers!
To add the same document, just click the document drop down next time you choose a requirement

💾 Sub... ✕ Cancel

Once you have submitted your documentation for review, the red X on the left side of your home screen will become a yellow exclamation point. A yellow exclamation point indicates your document is pending review.

American DataBank will review your documents to ensure they meet your school's standards. Your school will then also review the document and mark it appropriately.

Once American DataBank reviews your documents, the category will either have a green check mark or a red X next to the category.

A green check mark means the category is compliant.

A red X means the category is not compliant.

If your document doesn't meet the requirements, you will receive a notification from Complio with an explanation.

Your account will show all green check marks once you are fully compliant.

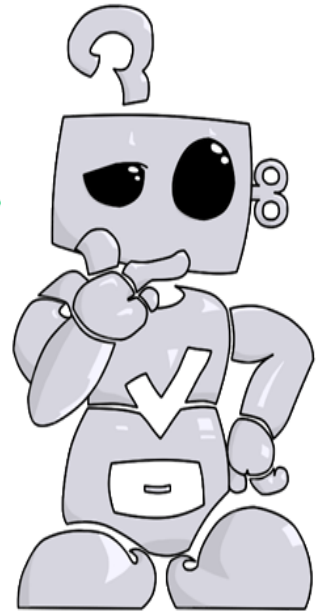These categories are compliant and approved

This category is incomplete and not compliant

These categories are pending ADB and your school's review

✅ Hepatitis B

✅ Tuberculosis

❌ Influenza

⚠️ CPR

⚠️ Health Insurance

➕ ✅ Tdap

➕ ✅ Hepatitis B

➕ ✅ Tuberculosis

➕ ✅ Influenza

➕ ✅ CPR

➖ ✅ Health Insurance

Questions?

©American DataBank is always happy to help. You may call, email, or message us with any questions or concerns you have about Complio, your account, or your compliance status.

Email: Complio@americandatabank.com

Phone: **800-200-0853**
Live Service: 7am-6pm MT M-F; 8am-4pm MT Sa

Address: 110 16th Street
                    Suite 800
                    Denver, CO 80202