



**Notes**

1. The trigger for electronic Progress Reports is 30 days. The trigger for paper Progress Report is 45 days. RACE GAs should use Progress Report Tool to determine which progress reports are upcoming
2. The GA should ensure that other key personnel submit other support changes/detail.
3. It is the expectation that the PI appropriately links and cites all publications in compliance with NIH Public Access policy.
4. It is the responsibility of the RACE GA to follow up and ensure that the PI has approved and routed RPPR to ORA.
5. ORA should receive a full copy of the Progress Report